

Head 174 — STANDING COMMISSION ON CIVIL SERVICE SALARIES AND CONDITIONS OF SERVICE

Controlling officer: the Secretary-General of the Standing Commission on Civil Service Salaries and Conditions of Service will account for expenditure under this Head.

Estimate 2001–02..... **\$14.2m**

Establishment ceiling 2001–02 (notional annual mid-point salary value) representing an estimated 20 non-directorate posts at 31 March 2001 and at 31 March 2002..... **\$8.3m**

In addition there will be an estimated three directorate posts at 31 March 2001 and at 31 March 2002.

Controlling Officer's Report

Programme

Standing Commission: Civil Service

This programme contributes to Policy Area 26: Central Management of the Civil Service (Secretary for the Civil Service).

Detail

	1999–2000 (Actual)	2000–01 (Approved)	2000–01 (Revised)	2001–02 (Estimate)
Financial provision (\$m)	18.3	14.3 (–21.9%)	12.7 (–11.2%)	14.2 (+11.8%)

Aim

2 The aim is to assist in maintaining an efficient and stable civil service through the advice of the Standing Commission to the Chief Executive.

Brief Description

3 The Standing Commission advises the Chief Executive on matters relating to the pay and conditions of service of the non-directorate civil service other than judicial officers and disciplined services staff.

Matters Requiring Special Attention in 2001–02

4 During 2001–02, the Standing Commission will:

- continue to tender advice to the Administration on the annual updating of civil service qualification benchmarks and starting salaries;
- continue to examine and tender advice on proposals put to it by the Administration dealing with individual grades and civil service fringe benefits;
- keep under review the methodology for the annual pay trend survey; and
- undertake other reviews as requested by the Administration.

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ANALYSIS OF FINANCIAL PROVISION

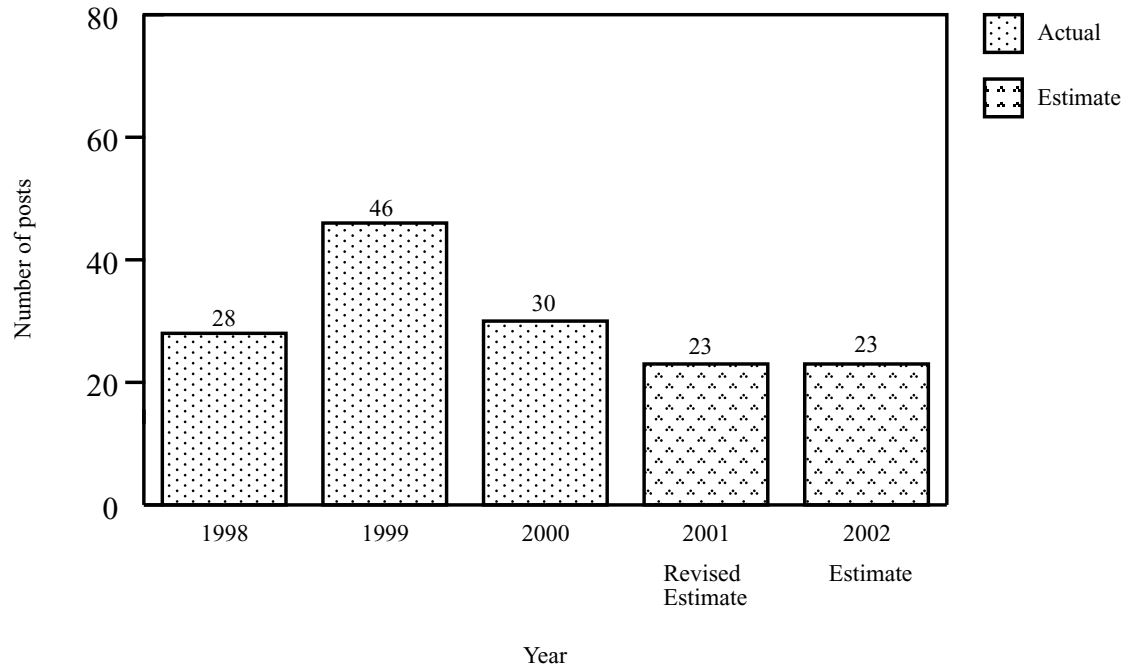
Programme	1999-2000 (Actual) (\$m)	2000-01 (Approved) (\$m)	2000-01 (Revised) (\$m)	2001-02 (Estimate) (\$m)
Standing Commission: Civil Service.....	18.3	14.3 (-21.9%)	12.7 (-11.2%)	14.2 (+11.8%)

Analysis of Financial and Staffing Provision

Provision for 2001-02 is \$1.5 million (11.8%) higher than the revised estimate for 2000-01. This is mainly due to salary increments for existing staff and the provision for the filling of vacancies in 2001-02, partly offset by a reduced requirement for acting allowances.

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*Changes in the size of the establishment
(as at 31 March)*



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Sub-head (Code)		Actual expenditure 1999–2000	Approved estimate 2000–01	Revised estimate 2000–01	Estimate 2001–02
		\$ 000	\$ 000	\$ 000	\$'000
Recurrent Account					
I — Personal Emoluments					
001	Salaries.....	16,790	12,700	11,135	12,918
002	Allowances.....	611	511	564	259
	Total, Personal Emoluments	<u>17,401</u>	<u>13,211</u>	<u>11,699</u>	<u>13,177</u>
III — Departmental Expenses					
149	General departmental expenses.....	867	1,040	1,040	1,033
	Total, Departmental Expenses	<u>867</u>	<u>1,040</u>	<u>1,040</u>	<u>1,033</u>
	Total, Recurrent Account	<u>18,268</u>	<u>14,251</u>	<u>12,739</u>	<u>14,210</u>
	Total Expenditure	<u><u>18,268</u></u>	<u><u>14,251</u></u>	<u><u>12,739</u></u>	<u><u>14,210</u></u>

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Details of Expenditure by Subhead

The estimate of the amount required in 2001–02 for the salaries and expenses of the Standing Commission on Civil Service Salaries and Conditions of Service is \$14,210,000. This represents an increase of \$1,471,000 over the revised estimate for 2000–01 and a decrease of \$4,058,000 against actual expenditure in 1999–2000.

Recurrent Account

Personal Emoluments

2 Provision of \$13,177,000 for personal emoluments represents an increase of \$1,478,000 over the revised estimate for 2000–01.

3 The establishment at 31 March 2001 will be 23 permanent posts. No change in establishment is expected by 31 March 2002.

4 Subject to certain conditions, the controlling officer may under delegated powers create or delete non-directorate posts during 2001–02, but the notional annual mid-point salary value of all such posts must not exceed \$8,258,000.

5 Provision of \$259,000 under *Subhead 002 Allowances* is for standard allowances. The decrease of \$305,000 (54.1%) against the revised estimate for 2000–01 is mainly due to reduced requirement for acting allowances.