

## Head 26 — CENSUS AND STATISTICS DEPARTMENT

**Controlling officer:** the Commissioner for Census and Statistics will account for expenditure under this Head.

<b>Estimate 2013–14</b> .....	<b>\$590.7m</b>
<b>Establishment ceiling 2013–14</b> (notional annual mid-point salary value) representing an estimated 1 211 non-directorate posts as at 31 March 2013 rising by seven posts to 1 218 posts as at 31 March 2014 .....	<b>\$391.9m</b>
In addition, there will be an estimated seven directorate posts as at 31 March 2013 and as at 31 March 2014.	
<b>Commitment balance</b> .....	<b>\$6.8m</b>

### Controlling Officer's Report

#### Programmes

<b>Programme (1) Trade Statistics</b>	This programme contributes to Policy Area 6: Commerce and Industry (Secretary for Commerce and Economic Development) and Policy Area 27: Intra-Governmental Services (Secretary for Financial Services and the Treasury).
<b>Programme (2) Social Statistics</b>	These programmes contribute to Policy Area 27: Intra-Governmental Services (Secretary for Financial Services and the Treasury).
<b>Programme (3) National Accounts and Balance of Payments Statistics</b>	
<b>Programme (4) General Statistical Services</b>	
<b>Programme (5) Price/Industry/Service Statistics</b>	This programme contributes to Policy Area 17: Information Technology and Broadcasting (Secretary for Commerce and Economic Development) and Policy Area 27: Intra-Governmental Services (Secretary for Financial Services and the Treasury).
<b>Programme (6) Labour Statistics</b>	This programme contributes to Policy Area 27: Intra-Governmental Services (Secretary for Financial Services and the Treasury).

#### Detail

##### Programme (1): Trade Statistics

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	142.3	157.1	147.1 (–6.4%)	165.4 (+12.4%)
				(or +5.3% on 2012–13 Original)

#### Aim

2 The aim is to process import/export declarations and cargo manifests, to safeguard the Government's revenue from import/export declaration charges, and to produce and analyse trade statistics.

#### Brief Description

3 The work involves:

- processing import/export declarations submitted by importers/exporters and cargo manifests submitted by carriers;
- matching import/export declarations and cargo manifests to ensure full collection of import/export declaration charges;
- designing commodity classification systems and compiling trade statistics;
- conducting monthly surveys on trade related to outward processing in the Mainland;
- conducting surveys on re-export trade for estimating the rates of re-export margin;
- conducting supplementary surveys to track the latest developments in the trade structure of Hong Kong;

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- collecting data for adjusting import statistics to a free-on-board basis to facilitate compilation of national income and balance of payments (BoP) statistics and international comparison of trade data;
  - compiling import/export specification price indices; and
  - compiling port cargo statistics and container statistics.
- 4 The key performance measures are:

### *Targets*

	Target	2011 (Actual)	2012 (Actual)	2013 (Plan)
provision of statistics requiring simple action (working days) .....	0.5	0.2	0.2	0.2
provision of photocopies or softcopies containing detailed information upon receipt of a firm order (working days) ....	2	2	2	2
assistance in completion of import/export declarations or cargo manifests				
simple enquiries by telephone or personal visit (minutes).....	4	4	4	4
complex enquiries by telephone or personal visit (working days).....	1	1	1	1
written enquiries (working days) .....	1	1	1	1
time after reference period for release of monthly trade statistics (weeks) .....	4	4	4	4
time required for issuing notices for outstanding import/export declarations (months).....	1.5	1.3	1.2	1.2

### *Indicators*

	2011 (Actual)	2012 (Actual)	2013 (Estimate)
import/export declarations checked (million) .....	18.4	18.6	18.6
cargo manifests processed (million).....	8.4	8.3	8.3
statistical reports/publications produced.....	9	9	8#
surveys conducted.....	5	5	5

# The decrease in 2013 is due to the cessation of the publication of “Annual Review of Hong Kong External Merchandise Trade”.

### *Matters Requiring Special Attention in 2013–14*

5 During 2013–14, the Department will continue to support the use of electronic submission services for import/export declarations and cargo manifests.

### **Programme (2): Social Statistics**

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	342.7	98.7	85.6 (–13.3%)	79.2 (–7.5%)
				(or –19.8% on 2012–13 Original)

### *Aim*

6 The aim is to produce and analyse demographic, labour force and social statistics, and to maintain a register of quarters as a sampling frame for conducting household surveys.

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### Brief Description

7 The work involves:

- conducting population censuses/by-censuses at five-yearly intervals;
- compiling vital statistics and population statistics and making population projections;
- conducting a continuous General Household Survey with a core part to collect data on the labour force, employment, unemployment and underemployment and a supplementary part to collect data on a variety of social topics;
- organising the Thematic Household Survey (THS) series to meet the statistical data requirements of bureaux and departments under a contracting-out mode; and
- maintaining an up-to-date register of quarters.

8 The key performance measures are:

### Targets

	Target	2011 (Actual)	2012 (Actual)	2013 (Plan)
provision of statistics requiring simple action (working days) .....	1	1	1	1
provision of photocopies or softcopies containing detailed information upon receipt of a firm order (working days) ....	4	4	4	4
time after reference period or time-point for release of half-yearly population statistics (months) .....	1.7	1.4	1.6 <sup>^</sup>	1.6
annual vital statistics (months) .....	7.5	7.5	7.5	7.5
unemployment and underemployment statistics for three-month periods (days) .....	18	18	18	18

<sup>^</sup> Slightly longer time was required to take account of the 2011 Population Census (11C) results.

### Indicators

	2011 (Actual)	2012 (Actual)	2013 (Estimate)
quarters records updated .....	122 000 <sup>‡</sup>	99 000	105 000
households enumerated <sup>Ψ</sup> .....	2 180 000 <sup>§</sup>	80 000	80 000
statistical systems maintained/enhanced/developed .....	10	10	10
statistical reports/publications produced .....	15	21 <sup>λ</sup>	14
surveys conducted <sup>ψ</sup> .....	5	4	4

<sup>‡</sup> More quarters records were updated in 2011 owing to the special updating exercises for the 11C.

<sup>Ψ</sup> Excluding households enumerated in the THS series contracted out to private survey research firms.

<sup>§</sup> More households were enumerated in 2011 due to the conduct of the 11C and the Post Enumeration Survey of the 11C.

<sup>λ</sup> The increase in 2012 was mainly due to the release of the 11C results.

<sup>ψ</sup> Including THS series contracted out to private survey research firms.

### Matters Requiring Special Attention in 2013–14

9 Initial planning for the 2016 Population By-census has commenced. The feasibility study for the supporting computer systems and web applications will be conducted in 2013–14.

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### Programme (3): National Accounts and Balance of Payments Statistics

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	70.6	78.8	76.5 (–2.9%)	82.9 (+8.4%)
				(or +5.2% on 2012–13 Original)

#### *Aim*

**10** The aim is to produce and analyse Gross Domestic Product (GDP), Gross National Income (GNI) (formerly known as Gross National Product (GNP)), BoP and related statistics in a timely and accurate manner, and to assist in the preparation of Government's forecasts of various economic aggregates.

#### *Brief Description*

**11** The work involves:

- compiling quarterly and annual GDP and GNI statistics based on international statistical standards recommended in the “System of National Accounts” of the United Nations;
- compiling quarterly and annual BoP, international investment position and external debt statistics in accordance with the standards stipulated in the “Balance of Payments and International Investment Position Manual” of the International Monetary Fund;
- conducting survey work for collecting data required for the compilation of annual external direct investment statistics as well as quarterly and annual GNI, BoP and related statistics; and
- providing data and professional support for performing econometric modelling related to the production of short-term and medium-term forecasts of economic aggregates.

**12** The key performance measures are:

#### *Targets*

	Target	2011 (Actual)	2012 (Actual)	2013 (Plan)
provision of statistics requiring simple action (working days) .....	1.0	0.4	0.4	<b>0.4</b>
time after reference period for release of various statistics (months)				
quarterly GDP by expenditure component .....	2.0	1.5	1.5	<b>1.6</b>
annual GDP by expenditure component .....	2.5	1.8	1.8	<b>2.0</b>
quarterly GDP by economic activity ..	3.0	2.7	2.7	<b>2.7</b>
annual GDP by economic activity .....	11	11	11	<b>11</b>
quarterly GNI <sup>Δ</sup> .....	3.0	2.5	2.5	<b>2.5</b>
annual GNI <sup>@</sup> .....	3.0	2.5	2.5	<b>2.5</b>
quarterly BoP statistics .....	3.0	2.7	2.7	<b>2.7</b>
annual BoP statistics .....	3.0	2.7	2.7	<b>2.7</b>
annual external direct investment statistics .....	12	12	12	<b>12</b>
quarterly statistics on international investment position .....	3.0	2.7	2.7	<b>2.7</b>
annual statistics on international investment position .....	3.0	2.7	2.7	<b>2.7</b>
quarterly external debt statistics .....	3.0	2.7	2.7	<b>2.7</b>
annual external debt statistics .....	3.0	2.7	2.7	<b>2.7</b>

<sup>Δ</sup> Revised description from “quarterly GNP” to “quarterly GNI” as from 2013.

<sup>@</sup> Revised description from “annual GNP” to “annual GNI” as from 2013.

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### *Indicators*

	2011 (Actual)	2012 (Actual)	2013 (Estimate)
statistical reports/publications produced.....	4	5 $\phi$	4
surveys conducted.....	1	1	1

- $\phi$  A special revision exercise to incorporate the latest international statistical standards in the GDP compilation system was completed in 2012. As a result, a special report on GDP was published in September 2012.

### *Matters Requiring Special Attention in 2013–14*

13 The Department will continue to enhance the methodology and compilation framework in respect of national accounts, BoP and related statistics in line with the latest international standards.

### **Programme (4): General Statistical Services**

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	31.4	35.9	32.2 (–10.3%)	37.3 (+15.8%)
				(or +3.9% on 2012–13 Original)

### *Aim*

- 14 The aim is to provide statistical consultancy services and to maintain quality standards in statistical work.

### *Brief Description*

- 15 The work involves:

- providing professional assistance to bureaux and departments in statistical work;
- promoting statistical literacy and application of statistics in the community;
- co-ordinating statistical work to ensure data compatibility and maintain quality standards;
- publishing general digests of statistics;
- promoting and facilitating further improvement of statistical services under the Department's e-government strategy, including continuous enhancement of the Department's website;
- promoting the re-dissemination of official statistics through data agencies and information providers in the private sector;
- developing the overall information technology (IT) strategy of the department, co-ordinating IT applications in statistical work and providing related business analysis and technical support; and
- hosting the 59th World Statistics Congress of the International Statistical Institute in Hong Kong in 2013 to promote statistical developments and applications.

- 16 The key performance measures are:

### *Target*

	Target	2011 (Actual)	2012 (Actual)	2013 (Plan)
provision of statistics requiring simple action (working days) .....	1	1	1	1

### *Indicators*

	2011 (Actual)	2012 (Actual)	2013 (Estimate)
projects of bureaux and departments for which the Department has provided assistance.....	8	10	10
statistical reports/publications produced.....	5	5	5

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### *Matters Requiring Special Attention in 2013–14*

17 The need for objective, up-to-date and quality statistical information to facilitate policy planning in the Government as well as community understanding and discussion of public issues continues to increase. To meet this need, the Department will continue to upgrade the quality of statistical services in respect of timeliness, relevance and user serviceability. It will continue to co-ordinate statistical activities across government departments to ensure data compatibility and maintain quality standards.

18 The Department will host the 59th World Statistics Congress of the International Statistical Institute in Hong Kong in 2013, which is an important biennial event of the international statistical community.

19 The Department will continue to promote statistical literacy and applications of statistics in the community through organising seminars to facilitate correct interpretation and proper use of statistics.

20 Following the recommendations made in the Information Systems Strategy Study completed in 2004, the Department is implementing a number of strategic IT projects to set up two department-wide data capturing systems on top of other strategic IT projects already completed.

21 The Department will continue to use modern technologies in the collection of data and dissemination of statistical information to enhance efficiency. It will also continue to enhance its website in respect of accessibility, contents, navigation, user friendliness and value-added services.

### **Programme (5): Price/Industry/Service Statistics**

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	122.5	133.7	131.3 (–1.8%)	145.6 (+10.9%)
				(or +8.9% on 2012–13 Original)

### *Aim*

22 The aim is to produce and analyse price, industry and service statistics.

### *Brief Description*

23 The work involves:

- compiling on a monthly basis consumer price indices (CPIs) and index numbers relating to costs of labour and materials used in building and construction projects;
- conducting a household expenditure survey (HES) on a quinquennial basis to collect up-to-date information on household expenditure pattern for rebasing the CPIs;
- conducting an annual economic survey covering all major industry sectors to collect detailed data in respect of the business performance and operating characteristics of these sectors;
- conducting monthly and quarterly economic surveys to collect data for compiling short-term indicators of the business performance of selected industry sectors;
- conducting an annual survey to collect data on trade in services and offshore trade;
- conducting an annual survey to collect both data and views of companies in Hong Kong representing parent companies located outside Hong Kong;
- conducting an annual survey to collect data on innovation activities, including research and development, in the business sector; and
- conducting a survey to collect data on IT usage and penetration in the business sector.

24 In 2012, the Department:

- conducted further study on the compilation of more inward foreign affiliates trade in services (FATS) statistics and the trial compilation of outward FATS statistics for Hong Kong; and
- continued to participate in the 2011 International Comparison Program (ICP) by conducting relevant price data collection for compilation of purchasing power parities among different economies.

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25 The key performance measures are:

### *Targets*

	Target	2011 (Actual)	2012 (Actual)	2013 (Plan)
provision of statistics requiring simple action (working days) .....	1	1	1	1
provision of photocopies or softcopies containing detailed information upon receipt of a firm order (working days) ....	4	4	4	4
time after reference period for release of results of various surveys (months)				
Monthly Survey of Retail Sales .....	1.1	1.0	1.0	1.0
Quarterly Survey of Service Industries .....	2.4	2.3	2.3	2.3
Quarterly Survey of Restaurant Receipts and Purchases .....	1.2	1.1	1.1	1.1
Annual Survey of Economic Activities .....	11 <sup>Λ</sup>	11	11	11
time after reference period for release of CPIs (days) .....	22	21	21	21

Λ Ongoing effort is made to enhance the timeliness of statistics through streamlining of work procedures. The target has been revised from 12 to 11 months.

### *Indicators*

	2011 (Actual)	2012 (Actual)	2013 (Estimate)
establishments enumerated .....	262 200 <sup>Ω</sup>	243 700	255 200
price quotations collected .....	621 500 <sup>Ω</sup>	605 100	600 700
statistical reports/publications produced .....	24	22 <sup>α</sup>	23
surveys conducted .....	15	15	17 <sup>β</sup>

Ω The larger number of establishments enumerated and price quotations collected in 2011 was mainly due to the collection of additional price quotations for the ICP.

α The smaller number of statistical reports in 2012 is due to the exclusion of the report on the 2009–10 HES and the publication on “Hong Kong as a Knowledge-based Economy”.

β The larger number of surveys conducted in 2013 is due to the resumption of an establishment survey on IT usage and penetration and the launch of the ad hoc 2013 Establishment Survey on Manpower and Job Skills Requirements.

### *Matters Requiring Special Attention in 2013–14*

26 During 2013–14, the Department will continue to support more detailed analysis on small and medium enterprises and also the industries where Hong Kong enjoys clear advantages based on data collected from the Annual Survey of Economic Activities.

### **Programme (6): Labour Statistics**

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	66.8	72.2	73.7 (+2.1%)	80.3 (+9.0%)

(or +11.2% on  
2012–13 Original)

### *Aim*

27 The aim is to produce and analyse statistics on employment, vacancies, wage, labour earnings and manpower requirements and to maintain a Central Register of Establishments (CRE) as a sampling frame for conducting establishment surveys.

***Brief Description***

**28** The work involves:

- compiling employment, vacancies, wage and labour earnings statistics;
- compiling statistics on manpower requirements and training needs; and
- maintaining the CRE.

**29** The key performance measures are:

***Targets***

	Target	2011 (Actual)	2012 (Actual)	2013 (Plan)
provision of statistics requiring simple action (working days) .....	1	1	1	1
provision of photocopies or softcopies containing detailed information upon receipt of a firm order (working days) ....	4	4	4	4
time after reference period for release of results of quarterly surveys (weeks) .....	13	13	13	13

***Indicators***

	2011 (Actual)	2012 (Actual)	2013 (Estimate)
records of establishments updated .....	612 000	607 000 <sup>γ</sup>	607 000
establishments enumerated .....	643 000	673 000	673 000
statistical reports/publications produced .....	5	6 <sup>μ</sup>	5
surveys conducted .....	5	6 <sup>θ</sup>	5

<sup>γ</sup> The decrease in 2012 was mainly due to less applications for business registration received from the Business Registration Office.

<sup>μ</sup> Including an ad hoc report on “Manpower Requirement Projection to 2018 by Economic Sector”.

<sup>θ</sup> Including an ad hoc survey, namely 2012 Survey on Employment Benefits.

***Matters Requiring Special Attention in 2013–14***

**30** The Department will continue to:

- enhance the labour statistics compilation framework so that comprehensive, timely and reliable statistics can be made available to facilitate the related policy reviews and formulation; and
- upgrade the computer system for maintaining and updating the CRE, and to upkeep the Hong Kong Standard Industrial Classification so as to foster international comparability and to reflect the economic activities of Hong Kong.



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### ANALYSIS OF FINANCIAL PROVISION

Programme	2011-12 (Actual) (\$m)	2012-13 (Original) (\$m)	2012-13 (Revised) (\$m)	2013-14 (Estimate) (\$m)
(1) Trade Statistics .....	142.3	157.1	147.1	165.4
(2) Social Statistics .....	342.7	98.7	85.6	79.2
(3) National Accounts and Balance of Payments Statistics .....	70.6	78.8	76.5	82.9
(4) General Statistical Services .....	31.4	35.9	32.2	37.3
(5) Price/Industry/Service Statistics .....	122.5	133.7	131.3	145.6
(6) Labour Statistics .....	66.8	72.2	73.7	80.3
	776.3	576.4	546.4 (-5.2%)	590.7 (+8.1%)
				(or +2.5% on 2012-13 Original)

#### Analysis of Financial and Staffing Provision

##### Programme (1)

Provision for 2013-14 is \$18.3 million (12.4%) higher than the revised estimate for 2012-13. This is mainly due to the additional operating expenses for conducting supplementary surveys to track the latest development in the trade structure of Hong Kong and the increased salary provision for the creation of four posts in 2013-14, filling of vacancies and staff changes.

##### Programme (2)

Provision for 2013-14 is \$6.4 million (7.5%) lower than the revised estimate for 2012-13. This is mainly due to the reduced operating expenses for the 11C, partly offset by the increased salary provision for filling of vacancies and staff changes.

##### Programme (3)

Provision for 2013-14 is \$6.4 million (8.4%) higher than the revised estimate for 2012-13. This is mainly due to the increased salary provision for filling of vacancies and staff changes.

##### Programme (4)

Provision for 2013-14 is \$5.1 million (15.8%) higher than the revised estimate for 2012-13. This is mainly due to the increased salary provision for filling of vacancies and staff changes and the increased cash flow requirement of the non-recurrent item of the 59th World Statistics Congress.

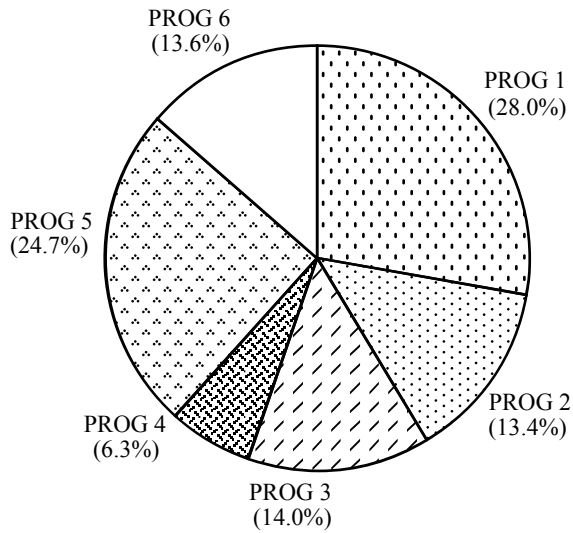
##### Programme (5)

Provision for 2013-14 is \$14.3 million (10.9%) higher than the revised estimate for 2012-13. This is mainly due to the additional provision for the creation of three posts in 2013-14 and other operating expenses for conducting the 2014-15 HES as well as the increased salary provision for filling of vacancies and staff changes.

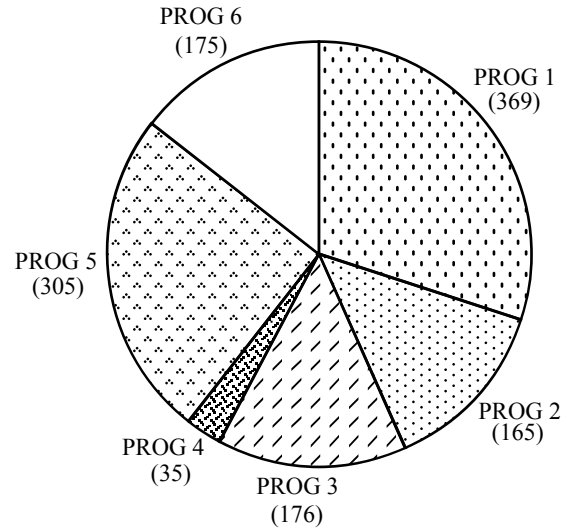
##### Programme (6)

Provision for 2013-14 is \$6.6 million (9.0%) higher than the revised estimate for 2012-13. This is mainly due to the increased salary provision for filling of vacancies and staff changes.

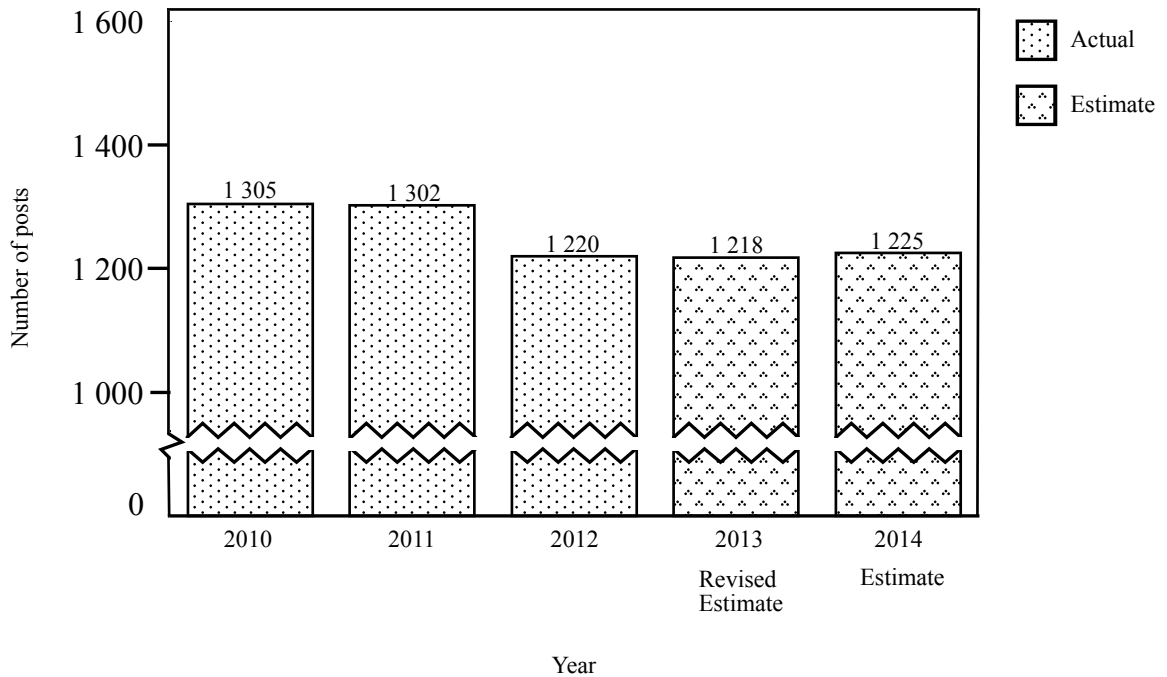
*Allocation of provision  
to programmes  
(2013-14)*



*Staff by programme  
(as at 31 March 2014)*



*Changes in the size of the establishment  
(as at 31 March)*



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Sub-head (Code)		Actual expenditure 2011–12	Approved estimate 2012–13	Revised estimate 2012–13	Estimate 2013–14
		\$'000	\$'000	\$'000	\$'000
<b>Operating Account</b>					
	Recurrent				
000	Operational expenses .....	771,440	571,367	543,231	<b>583,890</b>
	Total, Recurrent .....	<u>771,440</u>	<u>571,367</u>	<u>543,231</u>	<u><b>583,890</b></u>
	Non-Recurrent				
700	General non-recurrent .....	4,903	5,000	3,200	<b>6,823</b>
	Total, Non-Recurrent .....	<u>4,903</u>	<u>5,000</u>	<u>3,200</u>	<u><b>6,823</b></u>
	Total, Operating Account.....	<u>776,343</u>	<u>576,367</u>	<u>546,431</u>	<u><b>590,713</b></u>
<hr/>					
	Total Expenditure .....	<u><u>776,343</u></u>	<u><u>576,367</u></u>	<u><u>546,431</u></u>	<u><u><b>590,713</b></u></u>

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### Details of Expenditure by Subhead

The estimate of the amount required in 2013–14 for the salaries and expenses of the Census and Statistics Department is \$590,713,000. This represents an increase of \$44,282,000 over the revised estimate for 2012–13 and a decrease of \$185,630,000 against actual expenditure in 2011–12.

#### *Operating Account*

#### Recurrent

**2** Provision of \$583,890,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses of the Census and Statistics Department.

**3** The establishment as at 31 March 2013 will be 1 218 permanent posts. It is expected that there will be a net increase of seven posts in 2013–14. Subject to certain conditions, the controlling officer may under delegated power create or delete non-directorate posts during 2013–14, but the notional annual mid-point salary value of all such posts must not exceed \$391,929,000.

**4** An analysis of the financial provision under *Subhead 000 Operational expenses* is as follows:

	2011–12 (Actual) (\$'000)	2012–13 (Original) (\$'000)	2012–13 (Revised) (\$'000)	2013–14 (Estimate) (\$'000)
Personal Emoluments				
- Salaries .....	443,636	467,476	460,343	<b>480,202</b>
- Allowances .....	6,644	3,506	3,426	<b>3,882</b>
- Job-related allowances.....	—	4	1	<b>4</b>
Personnel Related Expenses				
- Mandatory Provident Fund contribution .....	834	560	1,000	<b>736</b>
- Civil Service Provident Fund contribution .....	2,023	3,373	3,750	<b>5,050</b>
Departmental Expenses				
- General departmental expenses .....	318,069	96,213	74,476	<b>93,781</b>
Other Charges				
- Statistical Institute for Asia and the Pacific.....	234	235	235	<b>235</b>
	<u>771,440</u>	<u>571,367</u>	<u>543,231</u>	<u><b>583,890</b></u>

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### Commitments

Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2012	Revised estimated expenditure for 2012–13	Balance
			\$'000	\$'000	\$'000	\$'000
<b><i>Operating Account</i></b>						
700		<i>General non-recurrent</i>				
	947	59th World Statistics Congress.....	15,200	5,177	3,200	6,823
		Total .....	15,200	5,177	3,200	6,823