

Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

Controlling officer: the Government Land Transport Administrator will account for expenditure under this Head.

Estimate 2000–01 **\$236.1m**

Establishment ceiling 2000–01 (notional annual mid-point salary value) representing an estimated 185 non-directorate posts at 31 March 2000 reducing by three posts to 182 at 31 March 2001 **\$39.9m**

In addition there will be one directorate post at 31 March 2000 and at 31 March 2001.

Controlling Officer's Report

Programmes

Programme (1) Transport Consultancy and Procurement These programmes contribute to Policy Area 27: Intra-Governmental Services (Secretary for the Treasury).

Programme (2) Transport Operation Services

Detail

Programme (1): Transport Consultancy and Procurement

	1998–99 (Actual)	1999–2000 (Approved)	1999–2000 (Revised)	2000–01 (Estimate)
Financial provision (\$m)	166.4	211.1 (+26.9%)	196.2 (–7.1%)	184.8 (–5.8%)

Aim

2 The aim is to provide professional advice to departments on all issues relating to transport management and to procure on behalf of Government and publicly-funded bodies vehicles at the best value for money.

Brief Description

3 The Agency vets requests for additional and replacement vehicles to ensure that they are justified. It also reviews the efficiency with which departments operate and manage their vehicle fleets. The Agency procures vehicles, other than certain types of specialised vehicles, on behalf of all government departments and some publicly-funded organisations. It drafts user specifications; plans tendering procedures; tracks, evaluates and monitors tender processes and manages funding through a block vote.

4 In 1999, with a view to achieving long term savings and efficiency, the Agency temporarily redeployed resources for conducting departmental transport reviews to continue with the review on the optimal economic life of different types of government vehicles. Hence, the target relating to departmental transport review under this programme was not applicable. During the year, we completed the review on the economic life of 51% of the government vehicle fleet. The Agency is also considering options for pooling the use of passenger vehicles assigned for departmental use, with a view to enhancing the overall vehicle utilisation rates. Pending the outcome of the trial scheme on the pooling of departmental passenger vehicles, the growth of such vehicles will be frozen in 2000–01.

5 The key performance measures in respect of transport consultancy and procurement are:

Target

	Target	1998 (Actual)	1999 (Actual)	2000 (Plan)
savings agreed to be delivered by departments as a percentage of savings recommended by the Agency in departmental transport reviews (%)	85	N.A.§	N.A.§	85
§ Not applicable				

Indicators

	1998 (Actual)	1999 (Actual)	2000 (Estimate)
tender exercises conducted	32	18	28
vehicles procured additional	115	140	82

Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

	1998 (Actual)	1999 (Actual)	2000 (Estimate)
replacement.....	603	652	626

Matters Requiring Special Attention in 2000–01

6 During 2000–01, the Agency will:

- continue to explore measures to streamline the vehicle procurement process; and
- continue to review the economic life of all government vehicles.

Programme (2): Transport Operation Services

	1998–99 (Actual)	1999–2000 (Approved)	1999–2000 (Revised)	2000–01 (Estimate)
Financial provision (\$m)	54.2	55.8 (+3.0%)	54.0 (–3.2%)	51.3 (–5.0%)

Aim

7 The aim is to provide transport services for government departments and to manage the Transport Services and Driver Grades.

Brief Description

8 The Agency operates two transport pools (Hong Kong Pool and Kowloon Bay Pool) which supplement departmental fleets and provide transport services to departments without departmental vehicles. It also arranges the contract hiring of commercial vehicles to cope with seasonal peak demand or short-term transportation needs which do not justify additional vehicle establishment.

9 The Agency is responsible for ensuring that government drivers maintain a high standard of driving and road safety through a series of training and testing programmes. The Agency also manages staff of grades headed by the Government Land Transport Administrator who are on the establishment of all other government departments. The Agency's grade management responsibilities include appointment, posting, conditions of service, discipline, training and staff relations.

10 Before 1 April 1999, the Agency operated three transport pools. The Agency merged the Hung Hom Pool with the Kowloon Bay Pool on 1 April 1999, introduced a one-stop booking service for pool transport from 1 June 1999, and gradually reduced the pool fleet size from 186 in April 1999 to 153 in March 2000. With this fleet optimisation programme, the Agency expects an increase in the utilisation rates of the pool vehicles and drivers in 2000–01. At the same time, corresponding to the reduced number of pool vehicles, a slight drop in the usage statistics for the hire of vehicle and/or driving staff is expected. In addition, in December 1999 the Agency started a trial scheme on pooling of departmental passenger vehicles to enhance the overall utilisation of government vehicles.

11 The key performance measures in respect of transport operation services are:

Targets

	Target	1998 (Actual)	1999 (Actual)	2000 (Plan)
transport pool resources utilisation				
% of the drivers tasked daily.....	88	91#	88#	90
% of the pool vehicles utilised daily ..	86	78	70	84
% of pool vehicles on assignment reporting to users within five minutes of the scheduled time	98	100†	99.9†	98
first time passing rate of trainees attending government driving courses (%).....	95	94	95	95
lead time of no more than two working days for confirming booking of vehicles under the trial scheme§ (%).....	100	—	—	100

against previous target of 85

† against previous target of 95

§ New target

Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

Indicators

	1998 (Actual)	1999 (Actual)	2000 (Estimate)
number of blameworthy accidents per 1 000 000 km (cases)..	1.4	1.7	1.4
hire of vehicle only (km)	658 236	591 856	532 700
hire of driving staff only (hrs)	15 448	11 334	10 900
hire of vehicle with driver (km).....	1 981 628	1 687 568	1 519 900
number of officers attending driving related training courses.....	173	119	570
number of trainees on driving courses.....	159	232	120

Matters Requiring Special Attention in 2000–01

12 During 2000–01, the Agency will:

- continue to implement a total quality management programme to ensure that customers enjoy the best possible pool transport services;
- introduce further measures to improve the cost-effectiveness of pool transport services;
- enhance the training of Transport Services and Driver Grades staff;
- continue to reduce the pool fleet size from 153 in March 2000 to 138 by March 2001; and
- evaluate the results of the trial scheme for the pooling of a number of departmental vehicles to enhance the overall utilisation rate for government vehicles.

Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

ANALYSIS OF FINANCIAL PROVISION

Programme	1998–99 (Actual) (\$m)	1999–2000 (Approved) (\$m)	1999–2000 (Revised) (\$m)	2000–01 (Estimate) (\$m)
(1) Transport Consultancy and Procurement	166.4	211.1	196.2	184.8
(2) Transport Operation Services.....	54.2	55.8	54.0	51.3
	<hr/> 220.6	<hr/> 266.9 (+21.0%)	<hr/> 250.2 (–6.3%)	<hr/> 236.1 (–5.6%)

Analysis of Financial and Staffing Provision

Programme (1)

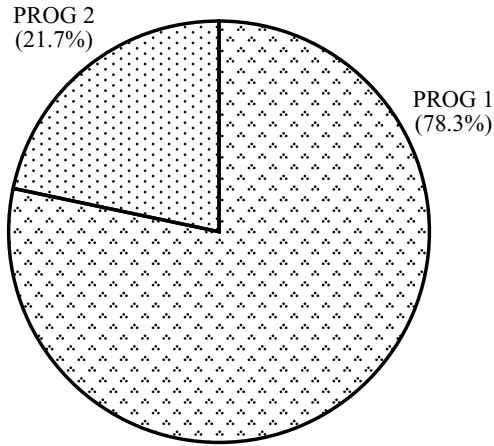
Provision for 2000–01 is \$11.4 million (5.8%) lower than the revised estimate for 1999–2000. This is mainly due to anticipated decrease in expenditure on procurement of vehicles, partly offset by the full-year effect of vacancies filled and posts created in 1999–2000.

Programme (2)

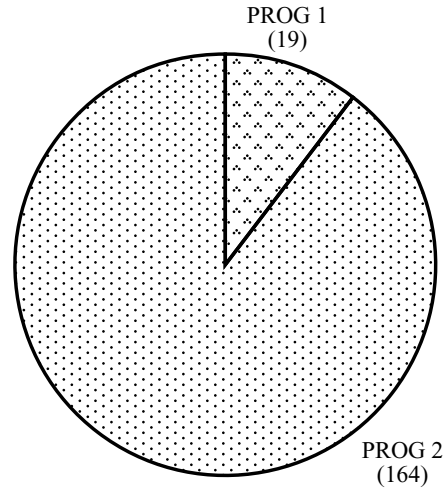
Provision for 2000–01 is \$2.7 million (5.0%) lower than the revised estimate for 1999–2000. This is mainly due to the transfer of four posts to the Judiciary in 2000–01, full-year savings arising from initiatives implemented in 1999–2000 under the Enhanced Productivity Programme and anticipated reduced requirement for vehicle maintenance arising from reduction of fleet size, partly offset by the full-year effect of vacancies filled in 1999–2000 and creation of one post in 2000–01.

Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

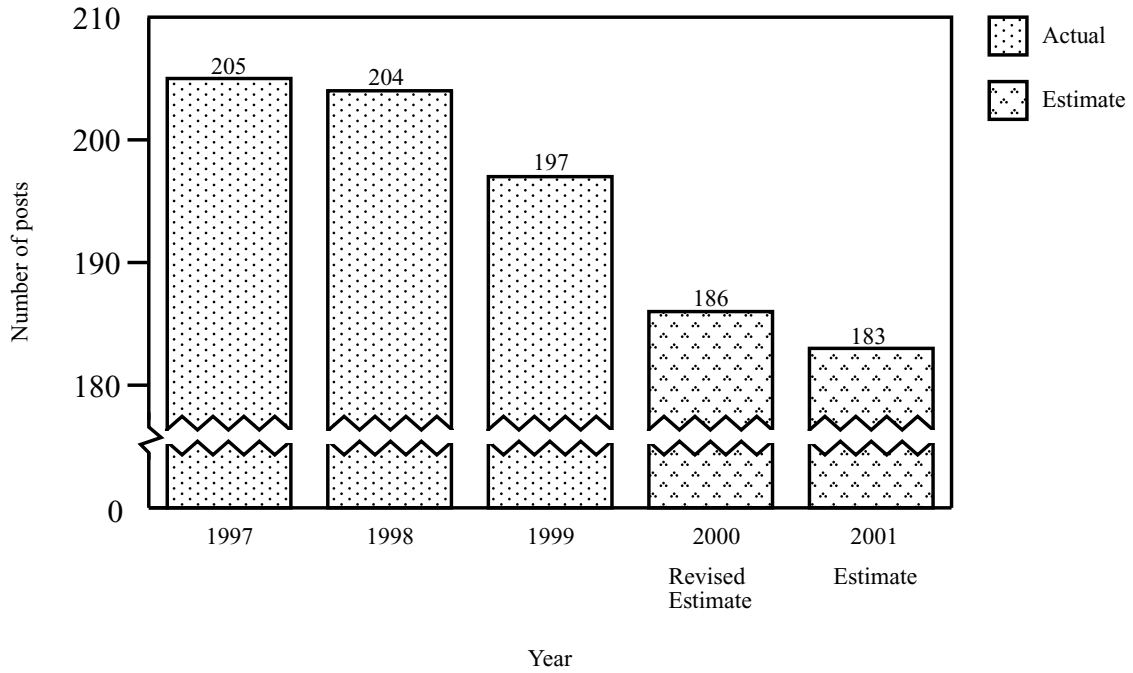
*Allocation of provision
to programmes
(2000-01)*



*Staff by programme
(as at 31 March 2001)*



*Changes in the size of the establishment
(as at 31 March)*



Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

Sub-head (Code)		Actual expenditure 1998-99	Approved estimate 1999-2000	Revised estimate 1999-2000	Estimate 2000-01
		\$'000	\$'000	\$'000	\$'000
Recurrent Account					
I — Personal Emoluments					
001	Salaries	41,989	42,849	42,649	43,474
002	Allowances	6,304	5,804	6,017	5,356
007	Job-related allowances	51	57	44	44
	Total, Personal Emoluments	<u>48,344</u>	<u>48,710</u>	<u>48,710</u>	<u>48,874</u>
III — Departmental Expenses					
149	General departmental expenses	10,332	11,787	9,997	9,430
	Total, Departmental Expenses	<u>10,332</u>	<u>11,787</u>	<u>9,997</u>	<u>9,430</u>
IV — Other Charges					
224	Motor Insurers' Bureau—government contribution.....	87	95	91	91*
225	Traffic accident victims assistance scheme— levies.....	899	918	890	890*
	Total, Other Charges.....	<u>986</u>	<u>1,013</u>	<u>981</u>	<u>981</u>
	Total, Recurrent Account.....	<u>59,662</u>	<u>61,510</u>	<u>59,688</u>	<u>59,285</u>
Capital Account					
I — Plant, Equipment and Works					
691	General purpose vehicles (block vote)	160,918	205,355	190,546	176,849
	Total, Plant, Equipment and Works	<u>160,918</u>	<u>205,355</u>	<u>190,546</u>	<u>176,849</u>
	Total, Capital Account	<u>160,918</u>	<u>205,355</u>	<u>190,546</u>	<u>176,849</u>
	Total Expenditure	<u><u>220,580</u></u>	<u><u>266,865</u></u>	<u><u>250,234</u></u>	<u><u>236,134</u></u>

Head 50 — GOVERNMENT LAND TRANSPORT AGENCY

Details of Expenditure by Subhead

The estimate of the amount required in 2000–01 for the salaries and expenses of the Government Land Transport Agency is \$236,134,000. This represents a decrease of \$14,100,000 against the revised estimate for 1999–2000 and an increase of \$15,554,000 on actual expenditure in 1998–99.

Recurrent Account

Personal Emoluments

2 Provision of \$48,874,000 for personal emoluments represents an increase of \$164,000 over the revised estimate for 1999–2000.

3 The establishment at 31 March 2000 will be 186 permanent posts. It is expected that a net three permanent posts will be deleted in 2000–01.

4 Subject to certain conditions, the controlling officer may under delegated powers create or delete non-directorate posts during 2000–01, but the notional annual mid-point salary value of all such posts must not exceed \$39,917,000.

5 Provision of \$5,356,000 under *Subhead 002 Allowances* is for standard allowances and the following non-standard allowances—

	<i>Rank</i>	<i>Master Pay Scale point</i>	<i>Rate per month† \$</i>
consolidated overtime allowance for Chauffeur grade	Personal	11	7,590
	Chauffeur	12	8,060
	Chauffeur	6	5,570
		7	5,940
		8	6,330
		9	6,740
		10	7,145

† These rates are payable for the first 1–100 hours overtime per month. Overtime performed in excess of 100 hours will be compensated at 1% of the monthly rate per hour.

The decrease of \$661,000 (11.0%) against the revised estimate for 1999–2000 is mainly due to reduced requirement for overtime allowance and acting allowance.

6 Provision of \$44,000 under *Subhead 007 Job-related allowances* is for standard job-related allowances.

Departmental Expenses

7 Provision of \$9,430,000 under *Subhead 149 General departmental expenses* represents a decrease of \$567,000 (5.7%) against the revised estimate for 1999–2000 is mainly due to full-year savings arising from initiatives implemented in 1999–2000 under the Enhanced Productivity Programme and reduced requirement for vehicle maintenance arising from the reduction of pool fleet size.

Other Charges

8 Provision of \$91,000 under *Subhead 224 Motor Insurers' Bureau—government contribution* is for the Government's contribution towards the scheme to assist victims of road accidents who are unable to claim compensation under third-party insurance.

9 Provision of \$890,000 under *Subhead 225 Traffic accident victims assistance scheme—levies* is for statutory payments under the Traffic Accident Victims (Assistance Fund) Ordinance.

Capital Account

Plant, Equipment and Works

10 Provision of \$176,849,000 under *Subhead 691 General purpose vehicles (block vote)* is for the procurement of government vehicles which are designed and used primarily for the carriage of passengers and/or goods with a unit cost not exceeding \$10,000,000. The decrease of \$13,697,000 (7.2%) against the revised estimate for 1999–2000 is due to reduced requirement for the procurement of vehicles.