

## Head 53 — GOVERNMENT SECRETARIAT: HOME AFFAIRS BUREAU

**Controlling officer:** the Secretary for Home Affairs will account for expenditure under this Head.

<b>Estimate 2001–02</b> .....	<b>\$193.9m</b>
<b>Establishment ceiling 2001–02</b> (notional annual mid-point salary value) representing an estimated 166 permanent non-directorate posts at 31 March 2001 and at 31 March 2002, and an estimated 26 temporary posts for varying durations in 2001–02 .....	<b>\$68.2m</b>
In addition there will be an estimated 13 permanent directorate posts at 31 March 2001 and at 31 March 2002, and an estimated one temporary post for six months in 2001–02.	
<b>Capital Account commitment balance</b> .....	<b>\$12.9m</b>

### Controlling Officer's Report

#### Programmes

<p><b>Programme (1) Rights of the Individual</b>  <b>Programme (2) Information Policy</b>  <b>Programme (3) District and Community Relations</b>  <b>Programme (4) Youth Development</b></p>	<p>These programmes contribute to Policy Area 19: District and Community Relations (Secretary for Home Affairs).</p>
<p><b>Programme (5) Recreation, Sport and Entertainment Licensing</b>  <b>Programme (6) Culture</b></p>	<p>These programmes contribute to Policy Area 18: Recreation, Culture, Amenities and Entertainment Licensing (Secretary for Home Affairs).</p>

#### Detail

##### Programme (1): Rights of the Individual

	1999–2000 (Actual)	2000–01 (Approved)	2000–01 (Revised)	<b>2001–02 (Estimate)</b>
Financial provision (\$m)	37.6	39.8 (+5.9%)	39.3 (–1.3%)	<b>38.7 (–1.5%)</b>

#### Aim

- 2 The aim is to formulate and implement policies on the rights of the individual.

#### Brief Description

3 The bureau focuses attention on the rights of the individual in respect of privacy protection for personal data, human rights and family law; promotion of equal opportunities on grounds of gender, family status, sexual orientation and race; and promotion of civic education outside schools.

4 In 2000, the report under the International Convention on the Elimination of All Forms of Racial Discrimination was submitted to the United Nations (UN). This was the first such report on the Hong Kong Special Administrative Region (HKSAR). In May 2000, the bureau attended the UN hearing of its report under the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment.

- 5 The key performance measure is:

#### Indicator

	1999 (Actual)	2000 (Actual)	<b>2001 (Estimate)</b>
civic education projects sponsored under the Community Participation Scheme.....	169	137	<b>140</b>

#### Matters Requiring Special Attention in 2001–02

- 6 During 2001–02, the bureau will:
- discuss with the Equal Opportunities Commission on how the proposals for amendment of the Sex Discrimination Ordinance should be taken forward;
  - implement the recommendations made by an inter-departmental working group to improve the law and administrative measures affecting divorcees and children who live on alimony;

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- review the implementation of the guidelines issued to bureaux and departments on measures to be adopted to safeguard against the use of personal data contained in public registers for purposes unrelated to those of the registers;
- continue to review the Personal Data (Privacy) Ordinance to address difficulties that have been encountered in its operations;
- continue to oversee compliance with human rights treaties which apply to the HKSAR. The bureau will submit a report under the Convention on the Rights of the Child as part of China's Metropolitan report, and attend the hearing of its report under International Covenant on Economic, Social and Cultural Rights;
- continue to promote civic awareness, respect for the rights of the individual, a stronger sense of belonging to Hong Kong as a Special Administrative Region of China and identification with Chinese culture and heritage, and a better understanding of the Basic Law; and
- continue efforts to address the question of racial discrimination and discrimination on the grounds of sexual orientation through administrative and educational measures.

### Programme (2): Information Policy

	1999-2000 (Actual)	2000-01 (Approved)	2000-01 (Revised)	<b>2001-02 (Estimate)</b>
Financial provision (\$m)	9.7	10.0 (+3.1%)	10.0 (0.0%)	<b>11.8 (+18.0%)</b>

#### Aim

- 7 The aim is to formulate and develop policy in respect of information.

#### Brief Description

8 The responsibilities of the bureau under this programme are to formulate and develop policy in respect of information; focus attention on freedom of information; help bureaux and departments to comply with the Code on Access to Information; promote the use of the Internet for dissemination of government information; and undertake housekeeping functions for the Information Services Department.

#### Matters Requiring Special Attention in 2001-02

9 During 2001-02, the bureau will liaise with other bureaux and departments to revamp Government websites to facilitate accessibility by people with disabilities and people with less powerful computer equipment.

### Programme (3): District and Community Relations

	1999-2000 (Actual)	2000-01 (Approved)	2000-01 (Revised)	<b>2001-02 (Estimate)</b>
Financial provision (\$m)	60.8	38.4 (-36.8%)	45.2 (+17.7%)	<b>36.2 (-19.9%)</b>

#### Aim

10 The aim is to develop policy in respect of the District Administration Scheme, community building programme, building management, licensing, gambling, stamps, and government advisory and statutory bodies.

#### Brief Description

11 The responsibilities of the bureau under this programme are to formulate and develop policy in respect of the District Administration Scheme, community building programme, building management, gambling, advisory and statutory bodies, and licensing of hotels, guesthouses, clubs and bedspace apartments; design postage stamps; conduct opinion surveys; administer the trust funds the trustee for which is Secretary for Home Affairs Incorporated; manage Secretary for Home Affairs Incorporated properties; and undertake housekeeping functions for the Home Affairs Department.

- 12 The key performance measures in respect of district and community relations are:

#### Indicators

	1999 (Actual)	2000 (Actual)	<b>2001 (Estimate)</b>
opinion surveys conducted .....	9	9	<b>9</b>
respondents covered in the surveys .....	16 600	17 700	<b>17 000</b>

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	1999 (Actual)	2000 (Actual)	2001 (Estimate)
opinion surveys conducted in the private sector which require collation of information .....	53	54	<b>60</b>
statutory and charitable funds income (\$m) .....	72.0	73.0	<b>71.0</b>
welfare and education grants from trust funds (\$m) .....	53.0	44.0	<b>64.0</b>

### *Matters Requiring Special Attention in 2001–02*

**13** During 2001–02, the bureau will:

- conduct a review to see how the roles and functions of the District Councils can be further enhanced;
- monitor the implementation of the Building Management (Amendment) Ordinance and work closely with the departments concerned to strengthen its support for owners' corporations in building management;
- continue to co-ordinate and oversee the provision of services for new arrivals and promote community acceptance of them; and
- co-ordinate and organise activities to celebrate the anniversary of the establishment of the HKSAR and the National Day.

### **Programme (4): Youth Development**

	1999–2000 (Actual)	2000–01 (Approved)	2000–01 (Revised)	2001–02 (Estimate)
Financial provision (\$m)	19.9	70.7 (+255.3%)	80.4 (+13.7%)	<b>71.3</b> (–11.3%)

### *Aim*

**14** The aim is to formulate and implement policies on youth development.

### *Brief Description*

**15** The responsibilities of the bureau under this programme are to co-ordinate youth development policies by working closely with the Commission on Youth, youth organisations, youth uniformed groups and others.

**16** The key performance measures in respect of youth development are :

### *Indicators*

	1999 (Actual)	2000 (Actual)	2001 (Estimate)
no. of participants under the International Youth Exchange Programme .....	99	100	<b>105</b>
no. of participants under the Community Participation Scheme for Organising Study Tours to the Mainland.....	5 400	4 400	<b>4 500</b>
no. of members of youth uniformed groups subvented by the bureau .....	89 771	93 618	<b>98 628</b>

### *Matters Requiring Special Attention in 2001–02*

**17** During 2001–02, the bureau will continue to:

- work closely with the Commission on Youth;
- foster positive values among our young people by encouraging community participation and voluntary work, developing leadership training programmes and expanding the International Youth Exchange Programme;
- enhance understanding of and respect for Chinese culture and heritage amongst young people through study tours to the Mainland; and
- encourage youth uniformed groups to plan and provide youth development activities in line with its policy objective.

### **Programme (5): Recreation, Sport and Entertainment Licensing**

	1999–2000 (Actual)	2000–01 (Approved)	2000–01 (Revised)	2001–02 (Estimate)
Financial provision (\$m)	19.3	18.5 (–4.1%)	19.8 (+7.0%)	<b>17.6</b> (–11.1%)

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### *Aim*

18 The aim is to promote and develop recreation and sport at all levels throughout the community, to formulate and co-ordinate policy on the provision and management of recreational and sports facilities and programmes and to ensure quality and effectiveness in policy formulation, co-ordination and monitoring of policy implementation on entertainment licensing.

### *Brief Description*

19 The Recreation and Sport Section:

- co-ordinates and oversees policy on the promotion and development of sport and recreation on a territory-wide basis;
- oversees policy regarding the development and management of recreational and sports venues and programmes provided by the Leisure and Cultural Services Department (LCSD);
- works in co-operation with the Hong Kong Sports Development Board (HKSDB) on the promotion and development of sport and physical recreation;
- formulates and co-ordinates policy on the provision and management of recreational and sports facilities and programmes;
- disburses grants from the Sir David Trench Fund for Recreation for the provision of recreational facilities for public use; and
- formulates and oversees policy on entertainment licensing.

20 Hong Kong athletes have continued to achieve good results in major international games. The Section will continue to provide resources to the HKSDB to enable it to implement its strategic initiatives and to support the elite training programme at the Hong Kong Sports Institute. Efforts to train our elite athletes for the 3rd East Asian Games, the 9th National Games of the PRC as well as future major games events will continue.

21 With the establishment of the LCSD on 1 January 2000, the Section has taken up the role of overseeing policy regarding the development and management of recreational and sports venues and programmes by the new department.

22 The agreed recommendations relating to administrative changes to the regulatory frameworks for entertainment licences have been implemented, and efforts will continue to make them more user and business friendly. The recommendations involving legislative amendments are being processed separately.

23 The key performance measures in respect of recreation and sports promotion are:

### *Indicators*

	1999 (Actual)	2000 (Actual)	2001 (Estimate)
number of applications under the Sir David Trench Fund for Recreation processed			
non-capital works .....	406	407	410
capital works .....	47	30	40
number of grants under the Sir David Trench Fund for Recreation			
non-capital works .....	327	281	300
capital works .....	26	22	25
amount of grants under the Sir David Trench Fund for Recreation			
non-capital works (\$m) .....	4.5	4.9	5.0
capital works (\$m) .....	3.8	3.2	3.5

24 The key performance measure in respect of the provision of recreational and sports facilities and programmes is reflected in the extent to which the executive department achieves its objectives cost-effectively as measured by targets and performance indicators in respect of its programmes.

25 The key performance measure in respect of entertainment licensing is reflected in the extent to which the policy objectives are achieved and progress made in implementing the policy commitments. It is also reflected in the extent to which the executive department accomplishes its programmes efficiently and cost-effectively.

### *Matters Requiring Special Attention in 2001-02*

26 The Recreation and Sport Section will continue to work closely with the HKSDB and the LCSD in the development and promotion of sport and physical recreation in Hong Kong. The Section will examine the findings of the consultancy study on the requirements for major new sports and recreation venues and work out a cost-effective implementation plan. The Section will also co-ordinate a strategic sports development plan for 2001-05 in consultation

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with the HKSD, the Sports Federation and Olympic Committee of Hong Kong, China, the LCSD and other stakeholders in the sports community.

27 The Section will aim to ensure an adequate provision of recreational and sports activities to meet public demand and promote a wide choice of public recreational and sports venues.

28 In respect of entertainment licensing, the key tasks will include:

- examining the overall structure for entertainment licensing to see whether it can be streamlined and made more efficient; and
- facilitating the development of high-quality family entertainment by reviewing the Amusement Game Centres Ordinance and developing a licensing framework for family entertainment centres.

### Programme (6): Culture

	1999–2000 (Actual)	2000–01 (Approved)	2000–01 (Revised)	2001–02 (Estimate)
Financial provision (\$m)	57.0	100.3 (+76.0%)	100.9 (+0.6%)	18.3 (–81.9%)

### Aim

29 The aim is to promote and develop the arts and culture in Hong Kong.

### Brief Description

30 The bureau's main responsibility under this programme is to formulate policies and programmes on cultural matters and to co-ordinate the delivery of these policies and programmes by the LCSD, the Hong Kong Academy for Performing Arts (HKAPA), the Hong Kong Arts Development Council (HKADC) and other arts related organisations.

31 The Culture Section, working in co-operation with the HKADC and the HKAPA, is responsible for promoting and developing the arts and culture in Hong Kong. To this end, it is responsible for administering the recurrent subvention to the HKAPA, which offers professional training in various arts disciplines, and liaising closely with the HKAPA as a degree-awarding institution. It also administers subvention to the HKADC, which is a statutory body established in June 1995 to, inter alia, plan, promote and support the broad development of the arts, including literary, performing, visual and film arts, mainly through the disbursement of funds to established and budding arts groups and individual artists in Hong Kong. In addition, the Culture Section provides secretariat and administrative support to the Hong Kong Jockey Club Music and Dance Fund which offers funding support for music and dance education.

32 The Section has been providing secretariat and administrative support to the Culture and Heritage Commission since its establishment in April 2000, which is tasked to advise the Government on the overall cultural policy and on funding priorities for culture and the arts.

33 The key performance measures in respect of culture promotion are:

### Indicators

	1999 (Actual)	2000 (Actual)	2001 (Estimate)
Music and Dance Fund grant and scholarship applications processed .....	334	346	350
Music and Dance Fund grants and scholarships awarded .....	168	210	230
Lord Wilson Heritage Trust awarded.....	5	4	10

### Matters Requiring Special Attention in 2001–02

34 During 2001–02, the Culture Section will continue to:

- provide secretariat and administrative support to the Culture and Heritage Commission and the Hong Kong Jockey Club Music and Dance Fund;
- work closely with the HKADC to assist it in implementing its Five-Year Strategic Plan and its future planning;
- work closely with the HKAPA, the University Grants Committee and the Hong Kong Council for Academic Accreditation (HKCAA) in setting the course for the HKAPA's future development by taking into account the recommendations of the 1996 consultancy study and that offered by the HKCAA on the validation/revalidation of its degree courses; and
- provide secretariat and administrative support to the Lord Wilson Heritage Trust.

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### ANALYSIS OF FINANCIAL PROVISION

Programme	1999-2000 (Actual) (\$m)	2000-01 (Approved) (\$m)	2000-01 (Revised) (\$m)	2001-02 (Estimate) (\$m)
(1) Rights of the Individual.....	37.6	39.8	39.3	38.7
(2) Information Policy.....	9.7	10.0	10.0	11.8
(3) District and Community Relations.....	60.8	38.4	45.2	36.2
(4) Youth Development .....	19.9	70.7	80.4	71.3
(5) Recreation, Sport and Entertainment Licensing.....	19.3	18.5	19.8	17.6
(6) Culture .....	57.0	100.3	100.9	18.3
	204.3	277.7 (+35.9%)	295.6 (+6.4%)	193.9 (-34.4%)

#### Analysis of Financial and Staffing Provision

##### Programme (1)

Provision for 2001-02 is \$0.6 million (1.5%) lower than the revised estimate for 2000-01. This is mainly due to the reduction in operating expenses under the Enhanced Productivity Programme.

##### Programme (2)

Provision for 2001-02 is \$1.8 million (18.0%) higher than the revised estimate for 2000-01. This is mainly due to the additional cashflow requirements for capital projects.

##### Programme (3)

Provision for 2001-02 is \$9.0 million (19.9%) lower than the revised estimate for 2000-01. This is mainly due to the reduced cashflow requirements for capital projects. There will be 27 temporary posts created for varying short durations to undertake specific projects during 2001-02.

##### Programme (4)

Provision for 2001-02 is \$9.1 million (11.3%) lower than the revised estimate for 2000-01. This is mainly due to the reduced cashflow requirements for capital projects.

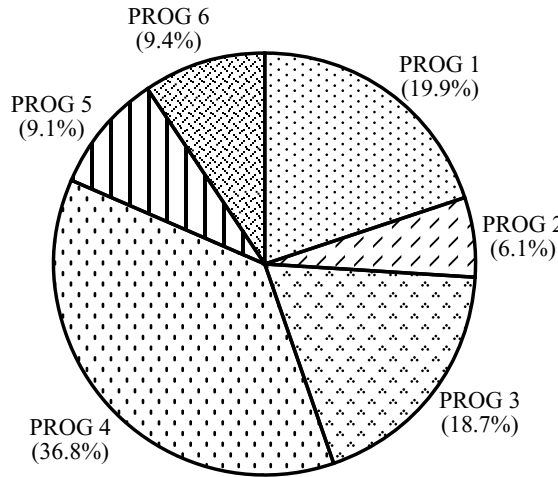
##### Programme (5)

Provision for 2001-02 is \$2.2 million (11.1%) lower than the revised estimate for 2000-01. This is mainly due to the savings for five temporary posts deleted in 2000-01.

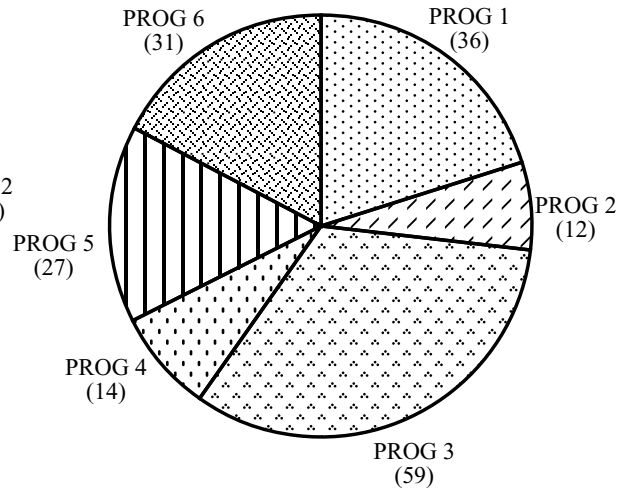
##### Programme (6)

Provision for 2001-02 is \$82.6 million (81.9%) lower than the revised estimate for 2000-01. This is mainly due to the transfer of funding responsibility for the Hong Kong Philharmonic Society and the Hong Kong Arts Festival Society to the Leisure and Cultural Services Department, and the reduced cashflow requirements for capital projects.

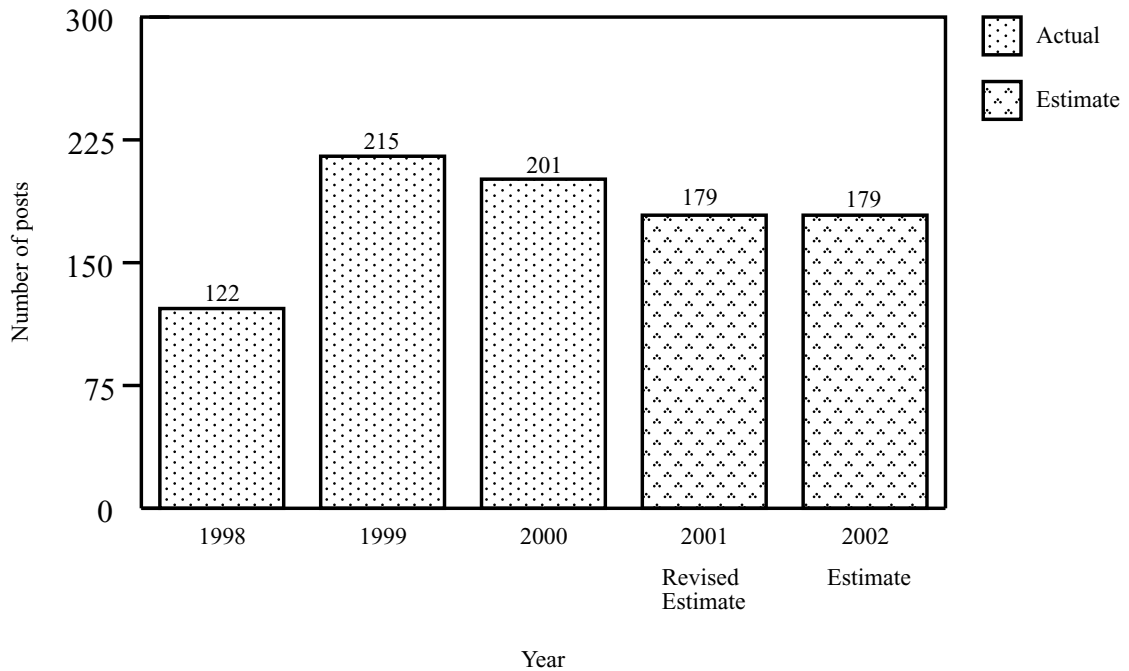
*Allocation of provision to programmes (2001-02)*



*Staff by programme (as at 31 March 2002)*



*Changes in the size of the establishment (as at 31 March)*



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Sub-head (Code)	Actual expenditure 1999–2000	Approved estimate 2000–01	Revised estimate 2000–01	Estimate 2001–02	
	\$ '000	\$ '000	\$ '000	\$'000	
<b>Recurrent Account</b>					
I — Personal Emoluments					
001	Salaries.....	99,195	88,222	91,989	<b>87,872</b>
002	Allowances.....	4,529	5,455	3,848	<b>3,652</b>
007	Job-related allowances.....	11	7	17	<b>18</b>
	Total, Personal Emoluments.....	103,735	93,684	95,854	<b>91,542</b>
III — Departmental Expenses					
149	General departmental expenses.....	14,366	13,855	13,716	<b>14,561</b>
	Total, Departmental Expenses.....	14,366	13,855	13,716	<b>14,561</b>
IV — Other Charges					
211	International Youth Exchange Programme.....	1,077	1,600	1,600	<b>1,590</b>
270	Activities to promote equal opportunities.....	594	3,100	2,500	<b>2,480</b>
271	Promotion of civic education outside schools ...	9,222	9,800	9,800	<b>9,720</b>
286	Youth development activities.....	951	12,200	12,200	<b>11,180</b>
	Total, Other Charges.....	11,844	26,700	26,100	<b>24,970</b>
V — Subventions					
532	Sports Federation and Olympic Committee of Hong Kong, China.....	—	3,000	3,000	<b>2,985</b>
536	Uniformed groups and other youth organisations.....	—	43,181	47,419	<b>47,940</b>
	Hong Kong Philharmonic Society.....	16,141	64,600	64,600	—§
	Hong Kong Arts Festival Society.....	—	16,120	16,120	—§
	Total, Subventions.....	16,141	126,901	131,139	<b>50,925</b>
	Total, Recurrent Account.....	146,086	261,140	266,809	<b>181,998</b>
<b>Capital Account</b>					
I — Plant, Equipment and Works					
	Works.....	9,422	—	—	—
	Restoration of monuments (block vote).....	1,146	—	—	—
	Archaeological excavations (block vote).....	863	—	—	—
	Total, Plant, Equipment and Works.....	11,431	—	—	—



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Sub-head (Code)	Actual expenditure 1999–2000	Approved estimate 2000–01	Revised estimate 2000–01	<b>Estimate 2001–02</b>	
	\$' 000	\$' 000	\$' 000	<b>\$'000</b>	
<b>Capital Account—Cont'd.</b>					
II — Other Non-Recurrent					
700	General other non-recurrent .....	46,734	16,516	28,832	<b>11,853</b>
	Total, Other Non-Recurrent.....	46,734	16,516	28,832	<b>11,853</b>
	Total, Capital Account.....	58,165	16,516	28,832	<b>11,853</b>
	Total Expenditure .....	204,251	277,656	295,641	<b>193,851</b>

§ The provisions for the two subvention subheads will be transferred to Head 95 as a result of the Leisure and Cultural Services Department taking over the funding responsibility for the Hong Kong Philharmonic Society and the Hong Kong Arts Festival Society.

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### Details of Expenditure by Subhead

The estimate of the amount required in 2001–02 for the salaries and expenses of the Home Affairs Bureau is \$193,851,000. This represents a decrease of \$101,790,000 against the revised estimate for 2000–01 and of \$10,400,000 against actual expenditure in 1999–2000.

#### Recurrent Account

##### Personal Emoluments

2 Provision of \$91,542,000 for personal emoluments represents a decrease of \$4,312,000 against the revised estimate for 2000–01.

3 The establishment at 31 March 2001 will be 179 permanent posts. An estimated 27 temporary posts will be created for varying short durations during 2001–02 for undertaking specific projects. No change in the number of permanent posts is expected in 2001–02.

4 Subject to certain conditions, the controlling officer may under delegated powers create or delete non-directorate posts during 2001–02, but the notional annual mid-point salary value of all such posts must not exceed \$68,239,000.

5 Provision of \$3,652,000 under *Subhead 002 Allowances* is for standard allowances and the following non-standard allowance —

	Rank	Master Pay Scale point	Rate per month† \$
consolidated overtime allowance for Chauffeur grade	Chauffeur	5	5,240
		6	5,570
		7	5,940
		8	6,330
		9	6,740
		10	7,145

† These rates are payable for the first 1–100 hours overtime per month. Overtime performed in excess of 100 hours will be compensated at 1% of the monthly rate per hour.

The decrease of \$196,000 (5.1%) against the revised estimate for 2000–01 is mainly due to reduced requirement for acting allowance.

6 Provision of \$18,000 under *Subhead 007 Job-related allowances* is for standard job-related allowances. The increase of \$1,000 (5.9%) over the revised estimate for 2000–01 is mainly due to additional requirement for dialect allowance.

##### Departmental Expenses

7 Provision of \$14,561,000 under *Subhead 149 General departmental expenses* represents an increase of \$845,000 (6.2%) over the revised estimate for 2000–01. This is mainly due to additional provision for the hiring of temporary staff to undertake ad hoc projects.

##### Other Charges

8 Provision of \$1,590,000 under *Subhead 211 International Youth Exchange Programme* is to meet expenses for young people to undertake visits to overseas countries and to host such visits to Hong Kong.

9 Provision of \$2,480,000 under *Subhead 270 Activities to promote equal opportunities* is for activities to be undertaken for promotion of equal opportunities for people of different races and sexual orientation.

10 Provision of \$9,720,000 under *Subhead 271 Promotion of civic education outside schools* is for grants to community organisations, special projects and other expenses in connection with the promotion of civic education in the community.

11 Provision of \$11,180,000 under *Subhead 286 Youth development activities* is for subsidies to youth organisations for organising study tours for young people to the Mainland, grants to community organisations, special projects and other expenses in connection with the promotion of volunteerism, leadership training and youth development, and expenses on research projects, seminars and other related activities to be carried out on the advice of the Commission on Youth. The decrease of \$1,020,000 (8.4%) against the revised estimate for 2000–01 is mainly due to the transfer of resources to *Subhead 536 Uniformed groups and other youth organisations* for meeting additional funding requirements of the organisations.

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### Subventions

**12** Provision of \$2,985,000 under *Subhead 532 Sports Federation and Olympic Committee of Hong Kong, China (SF&OC)* is to help meet the personnel, office and programme expenses of the SF&OC and to assist the Federation in organising seminars and training courses for staff and officials of National Sports Associations.

**13** Provision of \$47,940,000 under *Subhead 536 Uniformed groups and other youth organisations* is for recurrent subventions to uniformed groups and organisations engaged in youth development.

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### Capital Account

#### Commitments

Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2000	Revised estimated expenditure for 2000-01	Balance
			\$ 000	\$ 000	\$ 000	\$ 000
700		<i>General other non-recurrent</i>				
	263	HKAPA–Revalidation of the Bachelor of Fine Arts Degree Programme on Dance (Chinese Dance), Film and TV, and Bachelor of Music Degree Programme .....	3,087	1,543	1,286	258
	266	Youth development programmes .....	9,000	430	5,570	3,000
	267	The “Hong Kong, Our Home” Campaign .....	10,000	3,452	3,548	3,000
	275	HKAPA–Revalidation for the Bachelor of Fine Arts Degree Programme in Drama.....	1,029	—	771	258
	279	Community involvement projects relating to maintenance payment.....	1,000	—	330	670
	282	HKAPA–Revalidation for the Bachelor of Fine Arts Degree Programme in Theatre Technical Arts .....	1,029	—	—	1,029
	283	Revamping of government websites to facilitate accessibility by people with disabilities .....	4,500	—	1,500	3,000
	284	“Collection and enforcement of alimony” for the Thematic Household Survey .....	600	—	—	600
	285	Promotion of human rights .....	750	—	70	680
	648	Course revalidation and institutional review for HKAPA.....	3,610	2,066	1,157	387
		Total.....	<u>34,605</u>	<u>7,491</u>	<u>14,232</u>	<u>12,882</u>