

## Head 121 — INDEPENDENT POLICE COMPLAINTS COUNCIL

**Controlling officer:** the Secretary, Independent Police Complaints Council will account for expenditure under this Head.

<b>Estimate 2003–04</b> .....	<b>\$14.0m</b>
<b>Establishment ceiling 2003–04</b> (notional annual mid-point salary value) representing an estimated 23 non-directorate posts as at 31 March 2003 and as at 31 March 2004 .....	<b>\$9.9m</b>
In addition there will be one directorate post as at 31 March 2003 and as at 31 March 2004.	
<b>Capital Account commitment balance</b> .....	<b>\$0.6m</b>

### Controlling Officer's Report

#### Programme

##### Police Complaints Administration

This programme contributes to Policy Area 9: Internal Security (Secretary for Security).

#### Detail

	2001–02 (Actual)	2002–03 (Approved)	2002–03 (Revised)	<b>2003–04 (Estimate)</b>
Financial provision (\$m)	15.5	15.0 (–3.2%)	14.3 (–4.7%)	<b>14.0 (–2.1%)</b>

#### Aim

2 The aim of the Secretariat of the Independent Police Complaints Council (IPCC) is to assist the Council to ensure that investigations by the Complaints Against Police Office (CAPO) of the Hong Kong Police Force are carried out in a thorough, impartial and efficient manner.

#### Brief Description

3 The main function of the IPCC Secretariat is to provide administrative and professional support to the Council in discharging its role. The terms of reference of IPCC are to:

- monitor and, where it considers appropriate, review the handling by the Police of complaints by the public;
- keep under review statistics of the types of conduct by police officers which lead to complaints by members of the public;
- identify any faults in Police procedures which lead or might lead to complaints; and
- where and when it considers appropriate, make recommendations to the Commissioner of Police or, if necessary, to the Chief Executive.

4 The number and complexity of complaints received and processed are the main indicators of the IPCC Secretariat's work. Performance is assessed having regard to the thoroughness with which investigation reports received from CAPO are examined and the quality of the comments given to IPCC and the Police on these reports.

5 The IPCC has broadly achieved its aim. Its overall performance, as reflected by the number and thoroughness of investigation reports reviewed and processed, has been maintained at a satisfactory level.

6 In 2002–03, IPCC continued to implement the second three-year publicity programme commencing 2000–01 to enhance public awareness and understanding of the police complaints system in general and of the IPCC in particular. Activities organised during the year included talks for secondary school students, a video production competition and production of a corporate video on the Council's work.

7 The key performance measures are:

#### Targets

	Target	2001 (Actual)	2002 (Actual) % within target	<b>2003 (Plan)</b>
Standard response time for enquiries				
by telephone or in person.....	immediately	100	100	<b>100</b>
in writing.....	within ten days	100	100	<b>100</b>

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	Target	2001 (Actual)	2002 (Actual) % within target	2003 (Plan)
Standard response time for monitoring of complaints				
normal cases.....	less than three months	99.1	99.0	<b>100</b>
complicated cases .....	less than six months	98.9	99.6	<b>100</b>
appeal cases .....	less than six months	99.2	100	<b>100</b>

### *Indicators*

	2001 (Actual)	2002 (Actual)	2003 (Estimate)
complaint cases registered by CAPO .....	3 246	3 833	<b>4 000</b>
complaint cases received by IPCC from CAPO .....	3 526	3 679	<b>3 800</b>
complaint cases endorsed by IPCC and returned to CAPO .....	3 540	3 607	<b>3 700</b>
	(including 305 cases received in 2000)	(including 286 cases received in 2001)	

### *Matters Requiring Special Attention in 2003–04*

**8** In 2003–04, the IPCC will:

- continue its efforts to examine all investigation reports submitted by CAPO in detail to ensure that each and every complaint against the Police is investigated in a thorough, impartial and efficient manner;
- keep in view the reintroduction of the IPCC Bill into the Legislative Council; and
- continue to organise publicity activities to enhance public awareness and understanding of the work of the IPCC.

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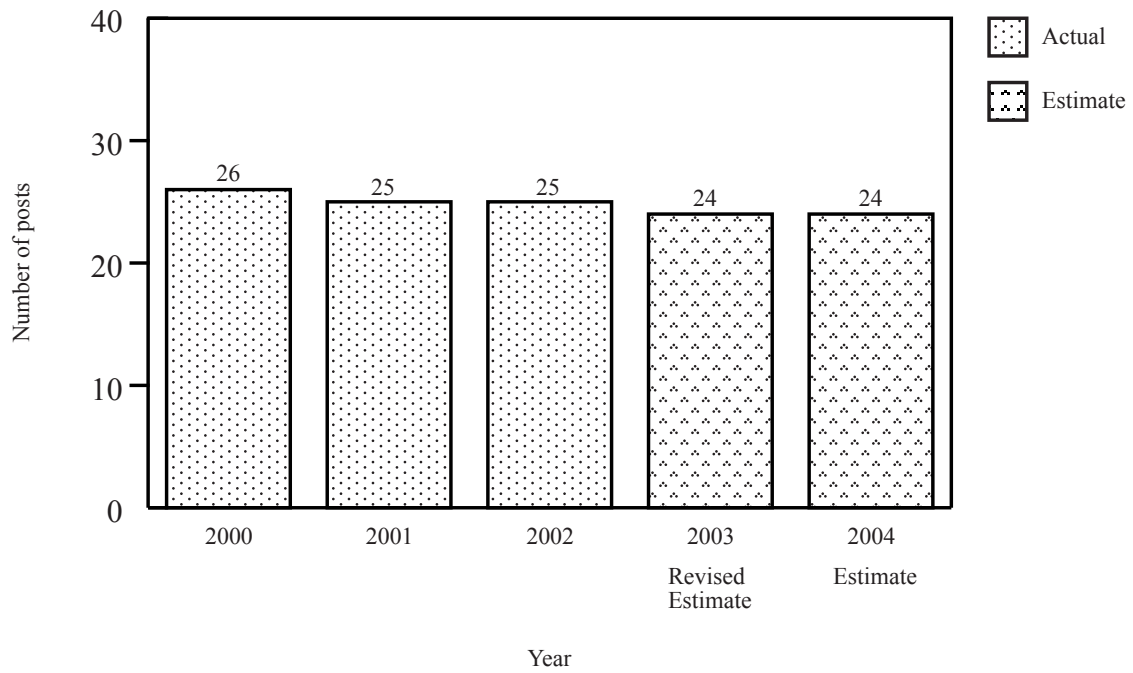
### ANALYSIS OF FINANCIAL PROVISION

<b>Programme</b>	2001-02 (Actual) (\$m)	2002-03 (Approved) (\$m)	2002-03 (Revised) (\$m)	<b>2003-04 (Estimate) (\$m)</b>
Police Complaints Administration .....	15.5	15.0 (-3.2%)	14.3 (-4.7%)	<b>14.0 (-2.1%)</b>

#### Analysis of Financial and Staffing Provision

Provision for 2003-04 is \$0.3 million (2.1%) lower than the revised estimate for 2002-03. This is mainly due to reduced requirement for publicity programmes, reduced provision for acting allowance and the full-year effect of civil service pay cut in 2002, partly offset by salary increments for staff.

*Changes in the size of the establishment  
(as at 31 March)*



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Sub-head (Code)	Actual expenditure 2001-02	Approved estimate 2002-03	Revised estimate 2002-03	<b>Estimate 2003-04</b>
	\$'000	\$'000	\$'000	<b>\$'000</b>
<b>Recurrent Account</b>				
000	Operational expenses.....	—	—	<b>13,459</b>
	Salaries .....	12,658	12,347	—
	Allowances .....	276	328	—
	General departmental expenses .....	1,357	1,339	—
	Total, Recurrent Account .....	14,291	14,014	<b>13,459</b>
<b>Capital Account</b>				
II — Other Non-Recurrent				
700	General other non-recurrent .....	1,245	1,000	<b>550</b>
	Total, Other Non-Recurrent .....	1,245	1,000	<b>550</b>
	Total, Capital Account .....	1,245	1,000	<b>550</b>
	Total Expenditure.....	15,536	15,014	<b>14,009</b>

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### Details of Expenditure by Subhead

The estimate of the amount required in 2003–04 for the salaries and expenses of the Secretariat of the Independent Police Complaints Council is \$14,009,000. This represents a decrease of \$242,000 against the revised estimate for 2002–03 and of \$1,527,000 against actual expenditure in 2001–02.

#### *Recurrent Account*

**2** Provision of \$13,459,000 under *Subhead 000 Operational expenses* is for the salaries and allowances of staff of the Secretariat of the Independent Police Complaints Council and its other operating expenses.

**3** The establishment as at 31 March 2003 will be 24 permanent posts. No change in establishment is expected in 2003–04. Subject to certain conditions, the controlling officer may under delegated powers create or delete non-directorate posts during 2003–04, but the notional annual mid-point salary value of all such posts must not exceed \$9,893,000.

**4** An analysis of financial provision under *Subhead 000 Operational expenses* is as follows:

	2001–02 (Actual) (\$'000)	2002–03 (Original Estimate) (\$'000)	2002–03 (Revised Estimate) (\$'000)	<b>2003–04 (Estimate) (\$'000)</b>
Personal Emoluments				
- Salaries.....	12,658	12,347	11,983	<b>11,852</b>
- Allowances.....	276	328	327	<b>268</b>
Departmental Expenses				
- General departmental expenses.....	1,357	1,339	1,339	<b>1,339</b>
	14,291	14,014	13,649	<b>13,459</b>

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### Capital Account

#### Commitments

Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2002	Revised estimated expenditure for 2002-03	Balance
			\$'000	\$'000	\$'000	\$'000
700		<i>General other non-recurrent</i>				
	002	Publicity programmes.....	6,000	4,848	602	550
		Total.....	6,000	4,848	602	550
			6,000	4,848	602	550