

Head 121 — INDEPENDENT POLICE COMPLAINTS COUNCIL

Controlling officer: the Secretary, Independent Police Complaints Council will account for expenditure under this Head.

Estimate 2004–05 **\$13.1m**

Establishment ceiling 2004–05 (notional annual mid-point salary value) representing an estimated 23 non-directorate posts as at 31 March 2004 reducing by one post to 22 posts as at 31 March 2005 .. **\$9.6m**

In addition there will be one directorate post as at 31 March 2004 and as at 31 March 2005.

Controlling Officer's Report

Programme

Police Complaints Administration

This programme contributes to Policy Area 9: Internal Security (Secretary for Security).

Detail

	2002–03 (Actual)	2003–04 (Original)	2003–04 (Revised)	2004–05 (Estimate)
Financial provision (\$m)	14.1	14.0	13.9 (–0.7%)	13.1 (–5.8%)
				(or –6.4% on 2003–04 Original)

Aim

2 The aim of the Secretariat of the Independent Police Complaints Council (IPCC) is to assist the Council to ensure that investigations by the Complaints Against Police Office (CAPO) of the Hong Kong Police Force are carried out in a thorough, impartial and efficient manner.

Brief Description

3 The main function of the IPCC Secretariat is to provide administrative and professional support to the Council in discharging its role. The terms of reference of IPCC are to:

- monitor and, where it considers appropriate, review the handling by the Police of complaints by the public;
- keep under review statistics of the types of conduct by police officers which lead to complaints by members of the public;
- identify any faults in Police procedures which lead or might lead to complaints; and
- where and when it considers appropriate, make recommendations to the Commissioner of Police or, if necessary, to the Chief Executive.

4 The number and complexity of complaints received and processed are the main indicators of the IPCC Secretariat's work. Performance is assessed having regard to the thoroughness with which investigation reports received from CAPO are examined and the quality of the comments given to IPCC and the Police on these reports.

5 The IPCC has broadly achieved its aim. Its overall performance, as reflected by the number and thoroughness of investigation reports reviewed and processed, has been maintained at a satisfactory level.

6 In 2003–04, IPCC continued to launch publicity programmes to enhance public awareness and understanding of the police complaints system in general and of the IPCC in particular. Activities organised during the year included talks for secondary school students and broadcasting of the Council's corporate video on public transport.

7 The key performance measures are:

Targets

	Target	2002 (Actual)	2003 (Actual) % within target	2004 (Plan)
Standard response time for enquiries				
by telephone or in person.....	immediately	100	100	100
in writing.....	within 10 days	100	100	100

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	Target	2002 (Actual)	2003 (Actual) % within target	2004 (Plan)
Standard response time for monitoring of complaints				
normal cases.....	less than 3 months	99.0	99.8	100
complicated cases	less than 6 months	99.6	99.3	100
appeal cases	less than 6 months	100	99.2	100

Indicators

	2002 (Actual)	2003 (Actual)	2004 (Estimate)
complaint cases registered by CAPO	3 833	3 384	3 600
complaint cases received by IPCC from CAPO	3 679	3 511	3 700
complaint cases endorsed by IPCC and returned to CAPO.....	3 607	3 569	3 700
	(including 286 cases received in 2001)	(including 344 cases received in 2002)	

Matters Requiring Special Attention in 2004–05

8 In 2004–05, the IPCC will:

- continue its efforts to examine all investigation reports submitted by CAPO in detail to ensure that each and every complaint against the Police is investigated in a thorough, impartial and efficient manner;
- keep in view the reintroduction of the IPCC Bill into the Legislative Council; and
- continue to organise publicity activities to enhance public awareness and understanding of the work of the IPCC.

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ANALYSIS OF FINANCIAL PROVISION

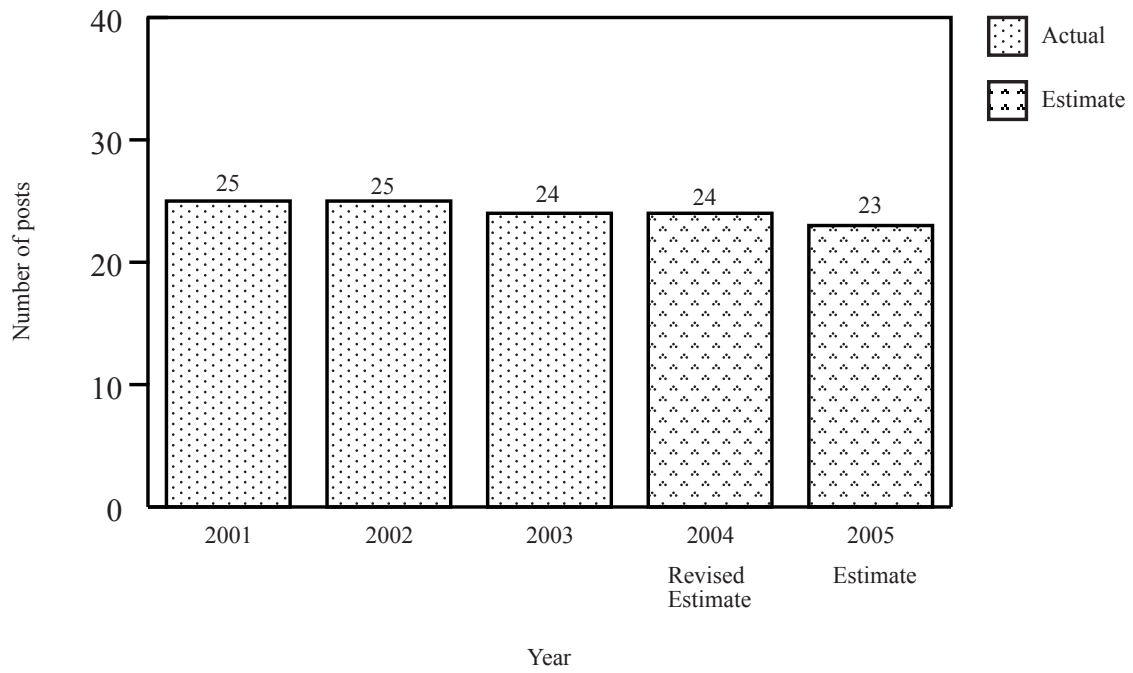
Programme	2002-03 (Actual) (\$m)	2003-04 (Original) (\$m)	2003-04 (Revised) (\$m)	2004-05 (Estimate) (\$m)
Police Complaints Administration	14.1	14.0	13.9 (-0.7%)	13.1 (-5.8%)
				(or -6.4% on 2003-04 Original)

Analysis of Financial and Staffing Provision

Provision for 2004-05 is \$0.8 million (5.8%) lower than the revised estimate for 2003-04. This is mainly due to the reduced requirement for publicity programmes, effect of the 2004 and 2005 civil service pay cut and deletion of one post.

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*Changes in the size of the establishment
(as at 31 March)*



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Sub-head (Code)	Actual expenditure 2002-03	Approved estimate 2003-04	Revised estimate 2003-04	Estimate 2004-05	
	\$'000	\$'000	\$'000	\$'000	
Operating Account					
Recurrent					
000	Operational expenses.....	—	13,459	13,367	13,088
	Salaries	11,983	—	—	—
	Allowances	308	—	—	—
	General departmental expenses	1,307	—	—	—
	Total, Recurrent	<u>13,598</u>	<u>13,459</u>	<u>13,367</u>	<u>13,088</u>
Non-Recurrent					
	General non-recurrent.....	549	550	550	—
	Total, Non-Recurrent	<u>549</u>	<u>550</u>	<u>550</u>	<u>—</u>
	Total, Operating Account.....	<u>14,147</u>	<u>14,009</u>	<u>13,917</u>	<u>13,088</u>

	Total Expenditure.....	<u><u>14,147</u></u>	<u><u>14,009</u></u>	<u><u>13,917</u></u>	<u><u>13,088</u></u>

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Details of Expenditure by Subhead

The estimate of the amount required in 2004–05 for the salaries and expenses of the Secretariat of the Independent Police Complaints Council is \$13,088,000. This represents a decrease of \$829,000 against the revised estimate for 2003–04 and of \$1,059,000 against actual expenditure in 2002–03.

Operating Account

Recurrent

2 Provision of \$13,088,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses of the Secretariat of the Independent Police Complaints Council.

3 The establishment as at 31 March 2004 will be 24 permanent posts. It is expected that one permanent post will be deleted in 2004–05. Subject to certain conditions, the controlling officer may under delegated power create or delete non-directorate posts during 2004–05, but the notional annual mid-point salary value of all such posts must not exceed \$9,591,000.

4 An analysis of the financial provision under *Subhead 000 Operational expenses* is as follows:

	2002–03 (Actual) (\$'000)	2003–04 (Original) (\$'000)	2003–04 (Revised) (\$'000)	2004–05 (Estimate) (\$'000)
Personal Emoluments				
- Salaries.....	11,983	11,852	11,762	11,457
- Allowances.....	308	268	306	241
Departmental Expenses				
- General departmental expenses.....	1,307	1,339	1,299	1,390
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	13,598	13,459	13,367	13,088