

Head 62 — HOUSING DEPARTMENT

Controlling officer: the Permanent Secretary for Transport and Housing (Housing) will account for expenditure under this Head.

Estimate 2011–12..... **\$146.1m**

Controlling Officer's Report

Programmes

Programme (1) Building Control
Programme (2) Private Housing
Programme (3) Appeal Panel (Housing)
Programme (4) Rehousing of Occupants upon Clearance
Programme (5) Support Services

These programmes contribute to Policy Area 31: Housing (Secretary for Transport and Housing).

Detail

Programme (1): Building Control

| | 2009–10 (Actual) | 2010–11 (Original) | 2010–11 (Revised) | 2011–12 (Estimate) |
|---------------------------|---------------------|-----------------------|----------------------|------------------------------------|
| Financial provision (\$m) | 74.4 | 73.4 | 73.9 (+0.7%) | 89.9 (+21.7%) |
| | | | | (or +22.5% on 2010–11 Original) |

Aim

2 The Housing Department (HD) is delegated with the building control authority over buildings of the Housing Authority (HA) that have been sold or otherwise disposed of under sections 4(2)(a) or 17A of the Housing Ordinance (Cap. 283). The aim is for the Independent Checking Unit (ICU) of the Department to exercise building control of these former HA buildings, in accordance with the Buildings Department (BD)'s current practice on building control of private housing, and to make a bi-annual report to the Director of Buildings.

Brief Description

3 The ICU has been carrying out building control duties in Home Ownership Scheme (HOS)/Tenants Purchase Scheme (TPS) buildings under delegated authority. The delegation was extended to retail and carparking premises and some public rental housing estates as a result of the divestment of the HA's retail and carparking premises in November 2005 from which the Buildings Ordinance (Cap. 123) is applicable to this extended portfolio of properties. As at 1 December 2010, the portfolio comprises:

- number of HOS courts/flats : 148 / 225 688
- number of TPS estates/flats : 39 / 189 184
- number of public rental housing estates/flats : 101 / 435 645
- total numbers of courts and estates : 288
- number of retail/carparking premises : 110 / 348
- total numbers of domestic flats (HOS, TPS and public rental housing) : 850 517

4 The work involves:

- processing applications for alteration and addition works within the statutory period;
- attending to emergencies and carrying out enforcement action on:
 - unauthorised building works;
 - dangerous buildings; and
 - defective drainage;

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- conducting the Planned Survey for overall improvements to HOS and TPS buildings; and
- processing licensing/registration referrals by government departments (e.g. restaurants, places of public entertainment and tutorial schools).

5 The key performance measures in respect of building control are:

Targets

| | Target | 2009 (Actual) | 2010 (Actual) | 2011 (Plan) |
|--|--------|------------------|------------------|----------------|
| processing plans for alteration and addition works within 60 days (%) | 100 | 100 | 100 | 100 |
| processing resubmissions for alteration and addition works within 30 days (%)... | 100 | 100 | 100 | 100 |
| processing applications for consent to commence alteration and addition works within 28 days (%) | 100 | 100 | 100 | 100 |
| advising on restaurant license applications under the Application Vetting Panel (AVP) system within 12 working days (%)..... | 100 | 100 | 100 | 98¶ |
| responding to emergencies during office hours (%) : | | | | |
| within 1.5 hours for cases in urban areas | 100 | 100 | 100 | 100 |
| within two hours for cases in new towns in New Territories (N.T.) | 100 | 100 | —Δ | 100 |
| within three hours for cases in other areas in N.T..... | 100 | —Δ | —Δ | 100 |
| responding to emergencies outside office hours (%) : | | | | |
| within two hours for cases in urban areas and new towns in N.T..... | 100 | 100 | —Δ | 100 |
| within three hours for cases in other areas in N.T..... | 100 | —Δ | —Δ | 100 |
| providing non-emergency services for reports on unauthorised building works under construction within 48 hours (%) | 100 | 100 | 100 | 100 |

¶ Due to the substantial increase in overall licensing referral cases from various Licensing Authorities from about 780 in 2007 to about 1 400 in 2011 and extra time required for complicated cases where site verification and detailed calculations are involved, the planned performance has been set at 98 per cent since 2009, which is also to tally with BD's pledge under the AVP system.

Δ No cases.

Indicators

| | 2009 (Actual) | 2010 (Actual) | 2011 (Estimate) |
|---|------------------|------------------|--------------------|
| alteration and addition plans received and processed within 60 days | 372 | 227 | 230 |
| resubmitted alteration and addition plans received and processed within 30 days..... | 307 | 271 | 270 |
| consents to commence alteration and additional works issued..... | 357 | 320 | 320 |
| buildings to be targeted for clearance of unauthorised building works under the ICU's Planned Survey..... | 24 | 22 | 22 |
| unauthorised buildings works | | | |
| reports from members of the public attended to..... | 215 | 324 | 300 |
| reports on cantilever canopies..... | 25 | 25 | 25 |
| advisory letters issued | 663 | 1 039 | 1 000 |
| removal orders issued | 622 | 732 | 700 |
| prosecutions referred to BD against failure to comply with removal orders..... | 42 | 36 | 35 |

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| | 2009 (Actual) | 2010 (Actual) | 2011 (Estimate) |
|---|------------------|------------------|--------------------|
| dilapidated buildings | | | |
| reports from members of the public attended to..... | 197 | 383 | 350 |
| repairs orders issued..... | 0 | 0 | 0 |
| advice on licensing/registration applications (restaurants, places of public entertainment, tutorial schools, etc.)..... | 1 370 | 1 415 | 1 400 |

Matters Requiring Special Attention in 2011–12

6 During 2011–12, the ICU will:

- continue with the programme of the Planned Survey in HOS/TPS buildings;
- liaise with other government departments to ensure necessary Multi-Disciplinary Response Team measures are in readiness for any outbreak of communicable diseases in Hong Kong;
- continue to compile as-built records of existing HOS/TPS and public rental housing buildings, and retail and carparking premises, in line with the BD's existing practice and format for private housing, to facilitate future building control; and
- implement the Mandatory Building Inspection Scheme and the Mandatory Window Inspection Scheme.

Programme (2): Private Housing

| | 2009–10 (Actual) | 2010–11 (Original) | 2010–11 (Revised) | 2011–12 (Estimate) |
|---------------------------|---------------------|-----------------------|----------------------|-----------------------------------|
| Financial provision (\$m) | 17.4 | 17.3 | 17.3 (—) | 18.3 (+5.8%) |
| | | | | (or +5.8% on 2010–11 Original) |

Aim

7 The aim is to maintain an orderly, fair and free environment to facilitate the stable and healthy development of the private residential property market.

Brief Description

8 The work involves:

- collecting data, compiling and maintaining a database on private housing supply;
- releasing data on housing supply in the primary market on a regular basis to enhance market transparency;
- providing analysis on developments in the private housing market;
- monitoring the regime of self-regulation undertaken by the Real Estate Developers Association of Hong Kong (REDA) to increase the transparency of sale of uncompleted residential units;
- monitoring developments in the private residential rental market;
- monitoring the subsidised housing schemes entrusted to the Hong Kong Housing Society (HKHS);
- working with the Estate Agents Authority (EAA) to further improve the calibre and professionalism of local estate agents; and
- administering the appeal mechanism provided for under the Estate Agents Ordinance (Cap. 511).

Matters Requiring Special Attention in 2011–12

9 During 2011–12, the Department will continue to:

- release statistics on private housing supply in the primary market on a quarterly basis;
- closely monitor, in association with the REDA, Consumer Council and the EAA, the adequacy and transparency of sales information provided by developers to purchasers of uncompleted residential units;
- enhance the transparency of the sale of first-hand private residential properties, in particular the Steering Committee on the Regulation of the Sale of First-hand Residential Properties by Legislation will put forward practical recommendations;
- liaise with the EAA to enhance the professionalism and service standard of estate agents; and
- liaise with the HKHS on the implementation of My Home Purchase Plan.

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Programme (3): Appeal Panel (Housing)

| | 2009–10 (Actual) | 2010–11 (Original) | 2010–11 (Revised) | 2011–12 (Estimate) |
|---------------------------|---------------------|-----------------------|----------------------|-----------------------------------|
| Financial provision (\$m) | 8.6 | 9.0 | 8.7 (–3.3%) | 8.9 (+2.3%) |
| | | | | (or –1.1% on 2010–11 Original) |

Aim

10 The aim is to provide administrative and secretarial support to the Appeal Panel (Housing) to ensure that appeals lodged under the Housing Ordinance against the termination of leases by the HA are handled in a thorough, impartial and efficient manner.

Brief Description

11 The Appeal Panel (Housing) Secretariat is set up to assist the Appeal Panel (Housing) in discharging its functions. The work involves:

- verifying appellants' status;
- assisting the Chairman of the Panel to appoint the Appeal Tribunals and draw up the hearing schedules;
- issuing notice of hearing together with relevant documents to the appellant and the HA;
- serving as secretary to the Appeal Tribunals;
- issuing notice of decision to the appellant and the HA on the Appeal Tribunal's determination after each hearing;
- handling enquiries and correspondences from appellants and the HA;
- advising Members of the Panel on the scope of authority of the Appeal Panel (Housing) and keeping Members updated on the latest policies on tenancy issues; and
- organising briefing sessions for new Members of the Panel.

12 The key performance measures in respect of Appeal Panel (Housing) are:

Targets

| | Target | 2009 (Actual) | 2010 (Actual) | 2011 (Plan) |
|---|--------|------------------|------------------|------------------------|
| issuing notice of hearing and relevant documents to appellant and the HA not less than 14 days before the fixed hearing date (%)..... | 100 | 100 | 100 | 100 |
| issuing Appeal Tribunal's determination to appellant and the HA within 14 days after hearing (%)..... | 100 | 100 | 100 | 100 |

Indicators

| | 2009 (Actual) | 2010 (Actual) | 2011 (Estimate) |
|-------------------------------|------------------|------------------|----------------------------|
| no. of appeals received..... | 2 063 | 1 246 | 1 400 |
| no. of hearing sessions | 170 | 158 | 140 |
| no. of hearings arranged..... | 695 | 457 | 420 |
| no. of appeals heard | 478 | 331 | 300 |

Matters Requiring Special Attention in 2011–12

13 During 2011–12, the Appeal Panel (Housing) Secretariat will:

- continue to provide efficient and effective support services to the Appeal Panel (Housing) in discharging its duties; and
- ensure that Members are kept up-to-date on the latest policies on tenancy issues to facilitate their consideration of appeals.

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Programme (4): Rehousing of Occupants upon Clearance

| | 2009–10 (Actual) | 2010–11 (Original) | 2010–11 (Revised) | 2011–12 (Estimate) |
|---------------------------|---------------------|-----------------------|----------------------|-----------------------------------|
| Financial provision (\$m) | 15.6 | 17.4 | 16.3 (–6.3%) | 17.7 (+8.6%) |
| | | | | (or +1.7% on 2010–11 Original) |

Aim

14 The aim is to provide rehousing assistance to eligible clearances affected by government actions in land clearance and illegal rooftop structure clearance, and victims of natural disasters and other emergency incidents.

Brief Description

15 The work involves:

- verifying rehousing eligibility of the affected occupants;
- screening rehousing applications referred by the Lands Department (LandsD) according to prevailing policies and criteria;
- providing assistance in rehousing the occupants of illegal rooftop structures displaced by the BD's enforcement actions;
- allocating public rental housing and interim housing to eligible applicants;
- paying singleton and doubleton allowances/issue of Green Form Certificates to eligible applicants in lieu of rehousing;
- maintaining computerised records on miscellaneous housing benefits granted by the LandsD and the Urban Renewal Authority (URA);
- providing temporary shelter to victims affected by natural disasters, emergency incidents and other government actions; and
- co-ordinating the use of the transit centres.

16 The key performance measures in respect of rehousing of occupants upon clearance are:

Targets

| | Target | 2009 (Actual) | 2010 (Actual) | 2011 (Plan) |
|--|--------|------------------|------------------|------------------------|
| verification of domestic clearances' rehousing eligibility within eight weeks after clearance announcement (%) | 100 | 100 | 100 | 100 |

Indicators

| | 2009 (Actual) | 2010 (Actual) | 2011 (Estimate) |
|--|------------------|------------------|----------------------------|
| programmed squatter clearances or emergency clearances | | | |
| no. of rehousing applications processed..... | 180 | 200 | 200§ |
| no. of offers made for public rental housing | 90 | 110 | 110§ |
| no. of offers made for interim housing | 20 | 70 | 60§ |
| no. of households received other housing benefits..... | 4 | 4 | 10§ |
| illegal rooftop structure clearances | | | |
| no. of rehousing applications processed..... | 200 | 160 | 200§ |
| no. of offers made for public rental housing | 70 | 50 | 70§ |
| no. of offers made for interim housing | 10 | 10 | 10§ |
| no. of households received other housing benefits..... | 1 | 1 | 10§ |
| emergency | | | |
| no. of bedspaces in transit centres provided..... | 416 | 416 | 416 |

§ The figures are estimated according to the progress and programmes of LandsD's clearance projects and BD's enforcement actions against illegal rooftop structures.

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Matters Requiring Special Attention in 2011–12

17 During 2011–12, the Department will continue to:

- undertake rehousing for affected occupants referred by the LandsD and the BD including vetting rehousing eligibility;
- maintain computerised records on miscellaneous housing benefits granted by the LandsD and the URA;
- provide temporary shelter to victims affected by natural disasters, emergency incidents and other government actions; and
- co-ordinate the use of the transit centres.

Programme (5): Support Services

| | 2009–10 (Actual) | 2010–11 (Original) | 2010–11 (Revised) | 2011–12 (Estimate) |
|---------------------------|---------------------|-----------------------|----------------------|-----------------------------------|
| Financial provision (\$m) | 11.8 | 11.6 | 18.2 (+56.9%) | 11.3 (–37.9%) |
| | | | | (or –2.6% on 2010–11 Original) |

Aim

18 The aim is to provide efficient and effective support services for housing-related matters and infrastructure projects.

Brief Description

19 The work involves:

- administering housing-related infrastructure projects under the Capital Works Reserve Fund (CWRP) Head 711 by providing intra-Governmental services for implementation of these projects. The work involves liaison with concerned departments at various stages from project inception, feasibility study, funding approval, detailed design and construction as well as monitoring of the delivery of projects according to schedule and within budget;
- co-ordinating the collection and checking the accuracy of overall public and private housing statistics and providing necessary data and analysis to relevant bureaux and departments for infrastructure and land supply planning; and
- ensuring adequate supply of and timely delivery of suitable sites for development of public housing to meet the policy pledge.

20 The key performance measures in respect of support services are:

Indicators

| | 2009 (Actual) | 2010 (Actual) | 2011 (Estimate) |
|---|------------------|------------------|----------------------------|
| no. of infrastructure projects obtaining funding approval from the Legislative Council in the year..... | 1 | 0 | 1 |
| no. of infrastructure projects under construction..... | 32 | 26 | 27 |

Matters Requiring Special Attention in 2011–12

21 During 2011–12, the Department will continue to:

- liaise closely with concerned bureaux/departments to facilitate the implementation of housing-related infrastructure projects to meet the public housing production programme;
- monitor the progress on supply and timely availability of public housing sites; and
- liaise with concerned bureaux/departments to administer the release of prime public housing sites to the Government.

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ANALYSIS OF FINANCIAL PROVISION

| Programme | 2009–10 (Actual) (\$m) | 2010–11 (Original) (\$m) | 2010–11 (Revised) (\$m) | 2011–12 (Estimate) (\$m) |
|---|------------------------------|--------------------------------|-------------------------------|--|
| (1) Building Control..... | 74.4 | 73.4 | 73.9 | 89.9 |
| (2) Private Housing | 17.4 | 17.3 | 17.3 | 18.3 |
| (3) Appeal Panel (Housing) | 8.6 | 9.0 | 8.7 | 8.9 |
| (4) Rehousing of Occupants upon Clearance..... | 15.6 | 17.4 | 16.3 | 17.7 |
| (5) Support Services..... | 11.8 | 11.6 | 18.2 | 11.3 |
| | 127.8Φ | 128.7 | 134.4Ψ (+4.4%) | 146.1 (+8.7%) |
| | | | | (or +13.5% on 2010–11 Original) |

Φ The figure does not include the expenditure of \$1,799 million for the two months' rent payments for tenants/licencees living in the rental units of the HA and the HKHS.

Ψ The figure does not include the provision of \$1,804 million for the two months' rent payments for tenants/licencees living in the rental units of the HA and the HKHS.

Analysis of Financial and Staffing Provision

Programme (1)

Provision for 2011–12 is \$16.0 million (21.7%) higher than the revised estimate for 2010–11. This is mainly due to the increase in operating expenses including salaries and on-cost for an addition of ten staff for implementing the Mandatory Building Inspection Scheme and the Mandatory Window Inspection Scheme.

Programme (2)

Provision for 2011–12 is \$1.0 million (5.8%) higher than the revised estimate for 2010–11. This is mainly due to the increase in operating expenses.

Programme (3)

Provision for 2011–12 is \$0.2 million (2.3%) higher than the revised estimate for 2010–11. This is mainly due to the filling of a vacancy.

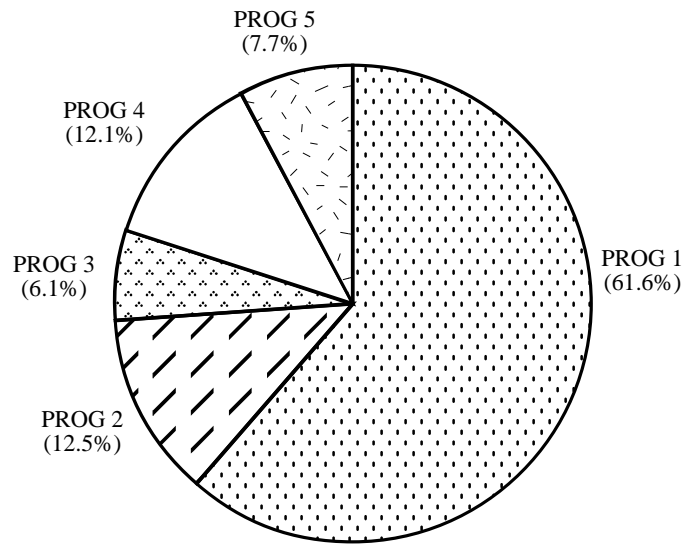
Programme (4)

Provision for 2011–12 is \$1.4 million (8.6%) higher than the revised estimate for 2010–11. This is mainly due to the filling of vacancies.

Programme (5)

Provision for 2011–12 is \$6.9 million (37.9%) lower than the revised estimate for 2010–11. This is mainly due to the completion of the management of a public consultation exercise undertaken by an ad hoc team in 2010–11 (from mid-May to end of October 2010) on subsidised home ownership under the policy area of the Transport and Housing Bureau in response to the announcement of the Chief Executive in the Legislative Council.

*Allocation of provision
to programmes
(2011-12)*



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| Sub-head (Code) | | Actual expenditure 2009–10 | Approved estimate 2010–11 | Revised estimate 2010–11 | Estimate 2011–12 |
|--------------------------|---|----------------------------------|---------------------------------|--------------------------------|------------------------------|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Operating Account | | | | | |
| Recurrent | | | | | |
| 000 | Operational expenses..... | 127,801 | 128,712 | 134,404 | 146,083 |
| 003 | Recoverable salaries and allowances (General)..... | 3,165,288 | | | |
| | Deduct reimbursements..... | <i>Cr.3,165,288</i> | — | — | — |
| | Total, Recurrent | <u>127,801</u> | <u>128,712</u> | <u>134,404</u> | <u>146,083</u> |
| Non-Recurrent | | | | | |
| | General non-recurrent | 1,799,149 ^α | — | 1,804,000 [#] | — |
| | Total, Non-Recurrent | <u>1,799,149</u> | <u>—</u> | <u>1,804,000</u> | <u>—</u> |
| | Total, Operating Account..... | <u>1,926,950</u> | <u>128,712</u> | <u>1,938,404</u> | <u>146,083</u> |
| Total Expenditure | | | | | |
| | | <u><u>1,926,950</u></u> | <u><u>128,712</u></u> | <u><u>1,938,404</u></u> | <u><u>146,083</u></u> |

^α The actual expenditure is for the two months' rent payments for the tenants/licencees living in the rental units of the Housing Authority (HA) and the Hong Kong Housing Society (HKHS).

[#] The provision is for the two months' rent payments for the tenants/licencees living in the rental units of the HA and the HKHS.

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Details of Expenditure by Subhead

The estimate of the amount required in 2011–12 for the expenses of those activities of the Housing Department (HD) that are funded from General Revenue is \$146,083,000. This represents a decrease of \$1,792,321,000 against the revised estimate for 2010–11 (the latter including the provision for one-off two months' rent payments amounting to \$1,804 million for the tenants/licencees living in the rental units of the Housing Authority (HA) and the Hong Kong Housing Society (HKHS)) and a decrease of \$1,780,867,000 against actual expenditure in 2009–10 (the latter including one-off two months' rent payments amounting to \$1,799 million for the tenants/licencees living in the rental units of the HA and the HKHS).

Operating Account

Recurrent

2 Provision of \$146,083,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses incurred by the HD under the programmes of building control, private housing, Appeal Panel (Housing), rehousing of occupants upon clearance and support services. The increase of \$11,679,000 (8.7%) over the revised estimate for 2010–11 is mainly due to an increase in the provision for implementing the Mandatory Building Inspection Scheme and the Mandatory Window Inspection Scheme.

3 Gross provision of \$3,165,288,000 under *Subhead 003 Recoverable salaries and allowances (General)* is for salaries and allowances for civil servants working in the HA. Expenditure under this subhead is reimbursed by the HA.