

Head 112 — LEGISLATIVE COUNCIL COMMISSION

Controlling officer: the Secretary General of the Legislative Council Secretariat will account for expenditure under this Head.

Estimate 2013–14.....	\$664.4m
Commitment balance	\$25.9m

Controlling Officer's Report

Programmes

<p>Programme (1) Members' Offices and Remuneration</p> <p>Programme (2) Council Business Services</p> <p>Programme (3) Legal Service</p> <p>Programme (4) Redress System</p> <p>Programme (5) Library and Archives Services</p> <p>Programme (6) Corporate Liaison and Education and Visitor Services</p>	<p>These programmes contribute to Policy Area 29: Support for Members of the Legislative Council (Secretary General of the Legislative Council Secretariat).</p>
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Detail

Programme (1): Members' Offices and Remuneration

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	161.4	181.4	220.2 (+21.4%)	212.4 (–3.5%) (or +17.1% on 2012–13 Original)

Aim

- 2 The aim is to meet Legislative Council (the Council) Members' remuneration and operating expenses.

Brief Description

3 Members of the Council are provided with a monthly remuneration, an annual medical allowance and a gratuity at the end of their four-year term of office. Operating expenses arising out of Members' Council duties are reimbursable, subject to various reimbursement guidelines and ceilings on the type of expenses incurred, for office operation, information technology (IT) and communication equipment, entertainment and travelling, setting up and winding up of offices, etc.

Programme (2): Council Business Services

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	295.5	287.0	309.4 (+7.8%)	329.3 (+6.4%) (or +14.7% on 2012–13 Original)

Aim

4 The aim is to provide support services for the Council and its committees, to assist The Legislative Council Commission (the Commission) in its work, to manage the conference and office facilities for supporting the work of the Council, and to facilitate media coverage of the proceedings of the Council.

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Brief Description

5 The support services under this programme are provided by four Council Business Divisions, the Research Division, the Administration Division, the Public Information Division, and the Translation and Interpretation Division of the Legislative Council Secretariat (the Secretariat).

6 The four Council Business Divisions provide support services for the Council and its committees in scrutinising and approving legislative and financial proposals, in monitoring government policies and in considering the accounts and results of value-for-money audits on the Government and organisations within the purview of public audit. The work of the Council Business Divisions involves:

- providing general support services and procedural advice for meetings of the Council;
- providing general, procedural and research support for committees, including co-ordination of support services for meetings, conduct of inquiries and studies on specific subjects or policy issues, and servicing of duty visits within and outside Hong Kong; and
- assisting in the study of the procedures of the Council and its committees.

7 The Research Division provides research services to the Council and its committees as well as Secretariat staff. It conducts in-depth research studies, publishes information notes and fact sheets on specific policy areas, and assists committees and the Secretariat in conducting background research for duty visits and receiving overseas visitors. In addition, the Research Division undertakes search tasks and produces brief write-ups on topical issues and other areas of interest as requested by Secretariat staff.

8 The Administration Division services the Commission and executes its administrative, financial and human resources policies. It administers the payment of Members' remuneration package and processes Members' claims for operating expenses reimbursements. It also oversees the development and application of IT to support the business objectives of the Council and the Secretariat. The Division is also responsible for the management of the Legislative Council Complex (the Complex), which is a purpose-built building for the Council with all conference facilities, offices for Members and the Secretariat, communal facilities and educational facilities for visit by the public under one roof, and the adjacent open spaces managed by the Commission. The Division also executes the building management and security policies determined by the Commission in the management of facilities for demonstrators, persons observing the proceedings of the Council and its committees and other authorised public, such as those using the educational facilities, cafeteria, library and archives, souvenir shop, etc.

9 The Public Information Division provides public relations advice and press marshalling services for the Council and its committees, issues press releases on all Council business related matters, facilitates media reporting of Council meetings and activities, and provides a daily newspaper clipping service for Members. The Division also handles public and press enquiries about Council business, and broadcasts live on the Legislative Council Website (the Website) all open meetings of the Council and its committees, as well as official media briefings conducted by the President and committee chairmen. It also co-ordinates the electronic display of information within the Complex. Moreover, it is responsible for the production of official publications and provision of photographic services for the Council and its Members.

10 The Translation and Interpretation Division is responsible for the production of the Official Record of Proceedings of the Legislative Council. The Division is also responsible for the translation of all documents and records from English to Chinese, and vice versa. The Division also oversees the provision of interpretation services, including sign language and Putonghua interpretation services, for meetings.

11 In the 2011/12 legislative year, the Divisions were able to provide the intended support for the Council and its committees and had achieved their work targets.

12 The key performance measures are:

Indicators

	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
Council meetings serviced	37	38	37
committee meetings serviced	868	790	766
meetings of Commission and its committees serviced	31	22	10
bills scrutinised and processed (pages)	1 808	5 926	1 270
subsidary legislation and other instruments scrutinised and processed (pages)	4 074	4 987	2 680
Council questions processed	650	660	680
motions and amendments to motions processed	281	218	250
financial proposals scrutinised	136	158	166
papers on studies conducted and background briefs issued	715	597	554
committee reports issued	98	123	100
papers to Commission and its committees issued	205	170	150

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	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
Official Record of Proceedings of the Legislative Council			
processed (pages)	36 485	56 402	56 800
duty visits (within and outside Hong Kong) serviced	23	5	12
topics under databases on policy and topical issues			
created/revised/updated	309	382	426
research publications published	164	121	130
public and media enquiries handled	18 957	19 362	20 000
press releases issued	244	277	300
press marshalling services provided (hours)	228	210	230
press interviews/briefings serviced (hours)	54	83	90
system implementation projects (IT and electronics)			
launched	2	29	14
Council/committee meetings broadcast	—	2 059	2 200
sign language interpretation provided (hours)	82	83	92
Putonghua interpretation provided (hours)	10	85	95

Matters Requiring Special Attention in 2013–14

13 In 2013–14, the Divisions will:

- continue to assist Members in reviewing the procedural arrangements for the meetings of the Council and its committees, with a view to enhancing the effectiveness of the operation of the Council;
- assess and monitor the impact of the increase of ten more Members in the Council starting from October 2012 on the operation of the Secretariat in providing high quality support services to the Council and its committees, and the accommodation needs of the Council and the Secretariat;
- review the organisation and management of research services for committees to facilitate timely consideration of policy issues, legislative proposals and other matters of wide public concern;
- continue to produce and maintain records of proceedings in both Chinese and English versions in an accurate and speedy manner;
- maintain a highly effective research database with easy tracking and retrieval devices for Members, the Secretariat and members of the public through continual enhancement of the Website;
- enhance the content and layout of the “LegCo Reporter” on the Website to facilitate more effective dissemination of information about meetings of the Council to the public;
- enhance the effectiveness of the facilities and building management strategies in the management of the Complex to ensure the smooth operation of the Council and its committees;
- maintain a barrier-free environment in the Complex to facilitate the access of people with disabilities to the Complex and their participation in the proceedings of the Council and its committees; and
- continue to implement career development strategies for maintaining an effective and professional team to support the work of the Council on a sustainable basis.

Programme (3): Legal Service

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	38.9	39.0	40.9 (+4.9%)	40.4 (–1.2%)
				(or +3.6% on 2012–13 Original)

Aim

14 The aim is to provide an efficient and effective legal service for the Council, the Commission and the Secretariat.

Brief Description

15 The Legal Service Division provides legal advice and support for the Council and its committees and for individual Members on matters relating to business of the Council. The Division also advises the Commission and the Secretariat on legal matters.

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16 The work involves:

- scrutinising bills and subsidiary legislation, and making reports thereon;
- attending meetings of and providing legal support for the Council and its committees;
- providing legal advice for the President, Members and the Clerk to the Council on matters relating to the business of the Council;
- advising Members on legal issues in relation to cases under the Council's redress system as necessary; and
- providing in-house legal support for the Commission and the Secretariat on legal matters.

17 In the 2011/12 legislative year, the aim of the programme was generally achieved and the overall performance of the programme was satisfactory despite the more than expected workload on legislation and matters arising from the Council's relocation to the Complex.

18 The key performance measures are:

Indicators

	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
legislation and other instruments scrutinised (pages).....	9 312	8 855	8 400
reports on legislation and other instruments issued.....	82	70	75
meetings of bills committees and subcommittees on subsidiary legislation and other instruments serviced.....	288	290	320
advice on legislation and other instruments provided	664	1 395	1 530
meetings of Council, Commission, panels and other committees serviced	266	200	220
Council questions advised upon.....	650	660	680
advice to Council, Commission, panels and other committees and to President and other Members provided	891	1 031	1 300
meetings of Secretariat committees and on Secretariat businesses and case conferences serviced	405	437	480
advice for Secretariat committees and businesses provided.....	386	654	850

Matters Requiring Special Attention in 2013–14

19 In 2013–14, the Division will:

- ensure that adequate legal support continues to be provided as a result of the increase of ten Members in the Council starting from October 2012; and
- continue to monitor the growth of in-house legal work arising from the new or expanded services required of the Secretariat, and the enlarged establishment of the Secretariat, following the relocation of the Council to the Complex in October 2011.

Programme (4): Redress System

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	19.1	18.2	18.0 (–1.1%)	20.8 (+15.6%)

(or +14.3% on
2012–13 Original)

Aim

20 The aim is to ensure that complaints and representations received are dealt with thoroughly and efficiently.

Brief Description

21 The redress system, operated through the Complaints Division, is open to individuals and groups to make representations on, or seek solutions to, problems arising from government policies, decisions, practices and procedures, as well as other matters of public concern. The Division assists Members in processing cases to redress legitimate grievances and bring to light the need for changes in government policies and procedures where appropriate.

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22 The work involves:

- providing a Public Complaints Office in the Complex to receive complaints and representations from individuals and groups for handling by Members;
- examining cases and assisting Members in determining suitable courses of action;
- meeting and corresponding with complainants and groups;
- ascertaining facts of cases and communicating with policy bureaux, government departments and relevant organisations;
- compiling Members' duty roster, scheduling and servicing Members' interviews with complainants and groups, case conferences and site visits with government officials; and
- preparing information briefs and case reports for Members, and drafting papers and reports for referral to committees for consideration.

23 In the 2011/12 legislative year, the Division was able to provide effective services to assist Members in handling cases received.

24 The key performance measures are:

Indicators

	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
new cases processed (excluding telephone cases).....	1 504	2 639	2 710
cases completed (excluding telephone cases)	1 576	2 791	2 730
reports/referrals to committees	33	59	60
telephone cases received and completed.....	1 352	1 872	1 930
meetings and site visits serviced	177	161	210
papers to Members issued.....	1 532	1 451	1 730

Matters Requiring Special Attention in 2013–14

25 In 2013–14, the Division will:

- continue to provide effective and efficient support services for Members in dealing with complaints and representations received under the Legislative Council Redress System;
- enhance the mechanism for following up cases with the Administration; and
- review and enhance the effectiveness of the current mechanism for handling persistent complainants.

Programme (5): Library and Archives Services

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	26.5	25.1	29.0 (+15.5%)	29.2 (+0.7%)
				(or +16.3% on 2012–13 Original)

Aim

26 The aim is to provide Members, Members' staff and staff of the Secretariat, as well as members of the public, direct access to resources which will facilitate their understanding of the role, functions, work, people and history of the Hong Kong Legislature, and the development of the constitutional systems in the People's Republic of China and other jurisdictions; and to organise an archives and records management programme for the Council and to preserve valuable records of and for the Council as well as making them available for access by internal users and members of the public.

Brief Description

27 The Legislative Council Library (the Library) has been transformed into a constitutional library with over 50 per cent of its collection on constitutional subjects. It holds all papers and records relating to the proceedings of the Council and its committees. It also acquires and maintains a collection of reference materials, in the form of books, journals and articles, as well as electronic databases, to facilitate timely and easy reference for the study of policy and legislative matters. The Library produces *InfoPacks* which are collections of articles on selected topics on Council business and the Basic Law; and *Pathfinders* which are lists of printed and electronic materials on issues of public interests to facilitate easy retrieval of such materials. The Library also provides content management for the Website to facilitate members of the public to have remote access to about 210 000 digitised Council records. Further, a full range of library services including reference, lending and inter-library loan services are provided for Members and their staff.

28 The Archives Division, which maintains the Legislative Council Archives (the Archives), is responsible for the development and implementation of an integrated archives and records management programme to facilitate proper management of records throughout their entire life cycle for operational efficiency, transparency, information needs and preservation of historical records. The Archives Division develops records guidelines and procedures, and offers training and advisory services for internal users. It also operates reference services for those who are interested in consulting archival records and materials. The Archives, fitted with reading rooms, records preservation storage facilities and an interim electronic system which provides paperless reader registration, search and order of archival records for consultation, was open to the public in January 2012.

29 The key performance measures are:

Indicators

	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
library users serviced	10 465	11 137	11 900
books borrowed	4 245	3 926	4 500
library enquiries handled	2 309	2 529	2 800
size of the library collection			
- Council records	25 525	30 399	32 000
- others	43 144	42 126	43 400
library workshops organised	21	22	24
visits to the Website#	6 449 211	5 479 483	6 000 000
search tasks handled	73	76	90
new files uploaded onto the Website	35 575	38 347	41 300
new files uploaded onto the Council records database	13 804	15 004	16 300
archival records acquired and processed	— [^]	2 178	2 500
visitors to the Archives served	— [^]	430	500
enquiries concerning the Archives handled	— [^]	1 008	1 000
guides, manuals and publications on archives and records management prepared	— [^]	3	4
staff trained in archives and records management	— [^]	168	100

From December 2011 onwards, the statistics have excluded the periodic visits by search engines which conduct regular updates for their databases.

[^] New indicators as from the 2011/12 legislative year.

Matters Requiring Special Attention in 2013–14

30 In 2013–14, the Library Division will:

- enhance collections in the Library, particularly collections relating to constitutional and parliamentary affairs;
- enhance electronic resources to facilitate research relating to Council business and constitutional and parliamentary affairs;
- continue to produce publications to facilitate quick and easy access to materials relating to the Basic Law, and Council business; and
- continue to enhance public understanding of the work of the Council by efficient and effective dissemination of information through the Website and the Library.

31 In 2013–14, the Archives Division will:

- continue to build up the archival collection through developing an archives collection policy for systematic and consistent acquisition of archival records and materials;
- enhance understanding among Members and staff of the need for proper management of records and preservation of archives through providing training and advisory services;

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- strengthen management of archives and records by promulgating the Council's Archives and Records Management Policy and implement proper records disposal practices; and
- monitor information needs and requirements for archives and records, and update related access policies and procedures.

Programme (6): Corporate Liaison and Education and Visitor Services

	2011–12 (Actual)	2012–13 (Original)	2012–13 (Revised)	2013–14 (Estimate)
Financial provision (\$m)	27.5	35.1	32.9 (–6.3%)	32.3 (–1.8%)
				(or –8.0% on 2012–13 Original)

Aim

32 The aim is to enhance public understanding of the work of the Council and promote the Council's image to the public through the provision of visitor services to the Complex, educational programmes and learning and teaching resources, and to establish good relationship between the Council and overseas parliamentary bodies and local organisations.

Brief Description

33 The Corporate Liaison, Education and Visitor Services Sections are responsible for the provision of visitor services to the Complex, development and implementation of educational programmes in relation to the Council's functions, development of educational facilities in the Complex and co-ordination of guided educational tours of the Complex. The Sections also provide support to Members and senior Secretariat staff in receiving parliamentarians and dignitaries.

34 The work involves:

- facilitating Members' contact with parliamentarians, dignitaries and organisations from outside Hong Kong;
- facilitating Members' attendance in overseas conferences, seminars and workshops;
- organising education and community programmes such as mock Council debates, story-telling and exhibitions on the Council for students and the public;
- developing learning and teaching resources for students, teachers and young people;
- developing educational facilities to enhance visitors' experience in the Complex;
- maintaining and enhancing the education and visitor services provided through the Website;
- implementing the visit programme and providing guided educational tours of the Complex to visitors; and
- providing reception and enquiry services, and new visitor services such as the operation of a Souvenir Shop in the Complex to better serve visitors.

35 The key performance measures are:

Indicators

	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
meetings with legislators, government officials and other visitors from places outside Hong Kong serviced	118	92	123
educational activities organised for students			
educational visits for students serviced (including guided educational tours of the Council Building/Complex and role-play sessions of the law-making process)/students participated	453/16 234	703/22 632	1 200/38 600
“Meeting with the Legislative Council President/Members” Programme/students participated	17/235	13/234	26/520
other activities/students participated	—	7/189	10/200
guided educational tours of the Council Building/Complex conducted for organisations and the public/number of participants	265/9 982	1 520/43 371	1 500/40 000

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	<i>Legislative Year</i>		
	2010/11 (Actual)	2011/12 (Actual)	2012/13 (Estimate)
story-telling sessions organised in the Complex/number of participants.....	—	116/1 516	120/1 500
visitors to the Council Building/Complex Open Day serviced	5 830	7 200	—§
workshops on legislative awareness (including mock Council debates) conducted/number of participants.....	17/918	10/524	15/1 000
outreach activities organised/number of participants.....	4/28 500	2/150	2/200
consultative meetings with internal and external advisers serviced	30	25	20
printed educational items published (pages).....	142	595	200
audio-visual educational items produced.....	1	5	2
webpages on education services created/revised/updated.....	86	140	100
requests by schools/teachers on educational resources and services received and processed	20	60	80
teachers' workshops organised	2	5	5
thematic exhibitions organised in the Complex	—	2	2
souvenir items produced/sold	4 484/4 750	97 638/35 249	43 000/38 000

§ No Open Day will be arranged in the 2012/13 legislative year. Members of the public may join the daily tour to the Complex.

Matters Requiring Special Attention in 2013–14

36 In 2013–14, the Sections will:

- continue to assist Members to receive parliamentarians, dignitaries and organisations from outside Hong Kong;
- continue to make arrangements for Members to attend overseas conferences, seminars and workshops;
- further enhance the educational facilities in the Complex;
- continue to develop more interactive learning and teaching resources to support the school-based curriculum on civic education and related subjects;
- further enhance public awareness of the work of the Council through the Website and the provision of educational activities and services;
- enhance the Council's visitor services by providing more guided educational tours of the Complex, in particular group tours offered to individual members of the public; and
- further enhance visitors' experience to the Complex by producing a wide range of Council branded souvenir items.

ANALYSIS OF FINANCIAL PROVISION

Programme	2011–12 (Actual) (\$m)	2012–13 (Original) (\$m)	2012–13 (Revised) (\$m)	2013–14 (Estimate) (\$m)
(1) Members’ Offices and Remuneration	161.4	181.4	220.2	212.4
(2) Council Business Services	295.5	287.0	309.4	329.3
(3) Legal Service	38.9	39.0	40.9	40.4
(4) Redress System	19.1	18.2	18.0	20.8
(5) Library and Archives Services	26.5	25.1	29.0	29.2
(6) Corporate Liaison and Education and Visitor Services	27.5	35.1	32.9	32.3
	568.9	585.8	650.4 (+11.0%)	664.4 (+2.2%)
				(or +13.4% on 2012–13 Original)

Analysis of Financial Provision

Programme (1)

Provision for 2013–14 is \$7.8 million (3.5%) lower than the revised estimate for 2012–13. This is mainly due to the decreased requirement for payment of winding up expenses reimbursements and end-of-service gratuities to Members, which are payable at the end of the each four-year term; the decrease is partly offset by the increase in remuneration and operating expenses reimbursements for Members and the increase in the number of Members from 60 to 70.

Programme (2)

Provision for 2013–14 is \$19.9 million (6.4%) higher than the revised estimate for 2012–13. This is mainly due to the creation of 14 posts to strengthen the support for Council business; the creation of two posts to assist in the research and collation of background materials; the creation of seven posts to cope with the increase in workload for preparing the Official Record of Proceedings of the Legislative Council; the creation of one post to strengthen the televising services for broadcasting open meetings and official media briefings; the creation of nine posts to strengthen the administrative, building management and steward services; the creation of four posts to cope with the growth in accounting and human resources management work; the creation of four posts to meet the increasing demand for IT services; the filling of vacancies and frozen posts; the increase in operating expenses; and the taking up of additional building management services in respect of the Complex. The increase is partly offset by the reduced cash flow requirement for integration of IT systems.

Programme (3)

Provision for 2013–14 is \$0.5 million (1.2%) lower than the revised estimate for 2012–13. This is mainly due to the reduced cash flow requirement for integration of IT systems.

Programme (4)

Provision for 2013–14 is \$2.8 million (15.6%) higher than the revised estimate for 2012–13. This is mainly due to the creation of one post to strengthen the support for the redress system; the anticipated filling of vacancies; and the net increase in cash flow requirement for the redevelopment and integration of IT systems.

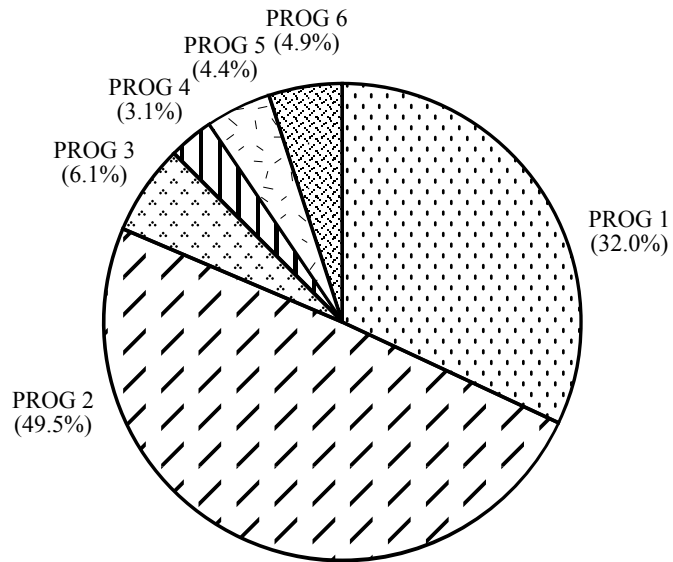
Programme (5)

Provision for 2013–14 is \$0.2 million (0.7%) higher than the revised estimate for 2012–13. This is mainly due to the anticipated filling of vacant posts and the enhancement of the Website and on-line database and news services; the increase is partly offset by the reduced cash flow requirement for the redevelopment and integration of IT systems.

Programme (6)

Provision for 2013–14 is \$0.6 million (1.8%) lower than the revised estimate for 2012–13. This is mainly due to the reduced cash flow requirement for integration of IT systems and procurement of educational material and guided tour facilities; the decrease is partly offset by the creation of four posts to enhance the administrative and logistic support for education and visitor services.

*Allocation of provision
to programmes
(2013-14)*



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Sub-head (Code)		Actual expenditure 2011–12	Approved estimate 2012–13	Revised estimate 2012–13	Estimate 2013–14
		\$'000	\$'000	\$'000	\$'000
Operating Account					
Recurrent					
000	Operational expenses	355,503	396,420	412,880	443,781
366	Remuneration and reimbursements for Members of the Legislative Council.....	160,015	179,807	208,988	208,375
	Total, Recurrent.....	<u>515,518</u>	<u>576,227</u>	<u>621,868</u>	<u>652,156</u>
Non-Recurrent					
700	General non-recurrent	1,581	1,307	1,010	427
	Total, Non-Recurrent.....	<u>1,581</u>	<u>1,307</u>	<u>1,010</u>	<u>427</u>
	Total, Operating Account.....	<u>517,099</u>	<u>577,534</u>	<u>622,878</u>	<u>652,583</u>
Capital Account					
Subventions					
872	Non-recurrent expenses reimbursements for Members of the Legislative Council.....	1,400	1,600	11,240	4,025
885	Legislative Council Commission.....	50,428	6,651	16,248	7,776
	Total, Subventions	<u>51,828</u>	<u>8,251</u>	<u>27,488</u>	<u>11,801</u>
	Total, Capital Account.....	<u>51,828</u>	<u>8,251</u>	<u>27,488</u>	<u>11,801</u>
	Total Expenditure	<u><u>568,927</u></u>	<u><u>585,785</u></u>	<u><u>650,366</u></u>	<u><u>664,384</u></u>

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Details of Expenditure by Subhead

The estimate of the amount required in 2013–14 for remuneration and reimbursements for Members of the Legislative Council (the Council) and for those parts of the staff salaries and expenses of The Legislative Council Commission (the Commission) funded from General Revenue is \$664,384,000. This represents an increase of \$14,018,000 over the revised estimate for 2012–13 and of \$95,457,000 over actual expenditure in 2011–12.

Operating Account

Recurrent

2 Provision of \$443,781,000 under *Subhead 000 Operational expenses* is for the Commission to cover its staff salaries, allowances and other operating expenses.

3 Provision of \$208,375,000 under *Subhead 366 Remuneration and reimbursements for Members of the Legislative Council* is for the payment of remuneration and operating expenses reimbursements to Members of the Council.

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Commitments

Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2012	Revised estimated expenditure for 2012–13	Balance
			\$'000	\$'000	\$'000	\$'000
<i>Operating Account</i>						
700		<i>General non-recurrent</i>				
	540	Microfilming of archival records	540	263	130	147
	819	Production of teaching kits on the Fifth Legislative Council	700	—	600	100
	820	Production of a video on the Fifth Legislative Council	360	—	180	180
			<u>1,600</u>	<u>263</u>	<u>910</u>	<u>427</u>
<i>Capital Account</i>						
872		<i>Non-recurrent expenses reimbursements for Members of the Legislative Council</i>				
	848	Setting up and information technology expenses reimbursements	17,500	—	6,475	11,025
			<u>17,500</u>	<u>—</u>	<u>6,475</u>	<u>11,025</u>
885		<i>Legislative Council Commission</i>				
	809	Purchase of archival boxes and supplies for preserving archival records of the LegCo Archives	360	101	139	120
	810	Purchase and installation of an electronic archives management system for the LegCo Archives	1,340	—	672	668
	811	Procurement of a wireless tour guide communication system for conducting guided tours in the new LegCo Complex	640	286	258	96
	812	Design and installation of education facilities in the new LegCo Complex	6,000	5,084	516	400
	861	Integration and application of information technology in the new LegCo Complex	99,018	71,169	14,663	13,186
			<u>107,358</u>	<u>76,640</u>	<u>16,248</u>	<u>14,470</u>
		Total	<u><u>126,458</u></u>	<u><u>76,903</u></u>	<u><u>23,633</u></u>	<u><u>25,922</u></u>